

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING  
CHESTER BOARD OF SELECTWOMEN  
AUGUST 9, 2017  
TOWN HALL  
203 MIDDLESEX AVENUE  
COMMUNITY MEETING ROOM

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:05 p.m. In attendance included: First Selectwoman Lauren Gister, Selectwoman Carolyn Linn, and Selectwoman Charlene Janecek, James Schaefer, John Brainard, and James Grzybowski.

AUDIENCE OF CITIZENS - None

APPROVAL OF THE JUNE 28 AND JULY 19 MEETING MINUTES

Charlene Janecek made a motion to accept the 6/28/17 minutes as presented. Carolyn Linn seconded the motion. The motion passed unanimously.

Charlene Janecek made a motion to accept the 7/19/17 minutes as presented. Carolyn Linn seconded the motion. The motion passed unanimously.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Lauren Gister made a motion to re-appoint Chris Hayward to the Cedar Lake Watershed Committee, full member, for a term to expire 7/1/19. Carolyn Linn seconded the motion. The motion passed unanimously.

Lauren Gister made a motion to appoint Erik Anderson to fill the vacancy on the Zoning Board of Appeals for a term to expire 12/31/17. Carolyn Linn seconded the motion. The motion passed unanimously.

Lauren Gister made a motion to Richard Nygard as BOF representative to the Retirement Board for a term to expire 12/16/19. Carolyn Linn seconded the motion. The motion passed unanimously.

Lauren Gister made a motion to appoint Jeffrey Liggett to the Economic Development Commission, for a term to expire 11/1/20. Carolyn Linn seconded the motion. The motion passed unanimously.

The Board briefly discussed other appointments including the appointment of the director of Tri-Town Youth Services to the position of Municipal Agent for Children and another individual to the Municipal Agent for the Elderly. Both of these positions require specific skill sets and will be discussed at a later date.

## END OF YEAR BUDGET REPORTS AND TRANSFERS

The BOS discussed the end of the year budget transfers to be sent to the BOF for approval next week. See detail attached. Charlene made a motion to approve and send transfers to the Board of Finance. Carolyn seconded.

The Chester Hose Company reported on the discrepancy in the budget for the Hose Company. The Chiefs will meet to clarify the apparent budget overages and will report same to the BOF. In the future, the Hose Company will seek clarification from the BOS/BOF prior to expending large amounts on unexpected (non-emergent) items which are not included in the budget.

The Board of Selectmen voted to approve the transfers pending possible adjustments. If there are adjustments that need to be made, a special meeting will be called to approve and send final draft to BOF prior to their meeting on August 17<sup>th</sup>.

## SELECTWOMAN'S REPORTS

Carolyn Linn updated the BOS on the Winter Carnivale. The committee has scheduled a meeting on August 15<sup>th</sup> to discuss the future of the event. She requested that a member of the Hose Company being present at the meeting.

Lauren Gister reported that the negotiated Union Contract is to be signed Monday morning.

Lauren Gister also reported that proposals for the update of the Plan of Conservation and Development (POCD) and the Strategic Plan have been received. A Committee consisting of the First Selectwoman, the Chair of Planning and Zoning, the assigned POCD representative for Planning and Zoning, The Chair of the Board of Finance and the Chair of the Economic Development Commission interviewed 4 of the 7 companies that submitted proposals. The bids ranged in price from \$55,000 to \$90,000, and the Committee chose Malone & McBroom (just under \$60,000); timeframe, approximately one year.

Lauren Gister updated the BOS on the solar project at the elementary school. The contract negotiations have taken longer than anticipated, although there is agreement on the major terms. Due to the requirement for Eversource approval of the interconnection for the solar array, and the tree trimming and temporary storage requirements, it is clear that the project will not be complete prior to the start of the 18-18 school year. At the moment plans to accomplish the solar project will continue with contract completion and town meeting for approval during the fall, design and approvals in the spring, tree trimming during April vacation, and installation of the solar panels immediately upon the completion of the school year in June of 2018.

The BOS discussed the water main to connect to Chester's water line from Haddam. They discussed the issue of when Chester residents with non-functioning wells or contaminated wells will be able to hook into the system, who will pay for the connection, and if and where to place fire hydrants. The Hose Company stated that they would like one or two hydrants, with one near Eagle Landing. The Hose Company also requested information on where Haddam was placing their hydrants. Lauren will follow-up with DEEP and or the Water Company and will continue to keep the Board and the Hose Company informed.

#### AUDIENCE OF CITIZENS

James Grzybowski reported that he has accepted a part-time position at the Valley Shore Communication and needs to step down from his position as the Valley Shore Commission Representative (conflict of interest). James Schaefer stated that he would like to replace James Grzybowski in that position. The Board will vote at a later date.

#### ADJOURNMENT

Charlene Janecek made a motion to adjourn the meeting at 8:06 p.m. Carolyn Linn seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Mary Jo Helchowski  
Clerk

