

**Estuary Transit District**  
**17 Industrial Park Road, Centerbrook, CT**  
**Conference Room**  
**9:30 A.M.**

AGENDA –AUGUST 19, 2016

- I. Call to Order – Chair Leslie Strauss
- II. Pledge of Allegiance – Board Members
- III. Roll Call – Sec. V. Zawoy
- IV. Visitors Comments
  1. FTA Presentation
- V. Secretary’s Report – V. Zawoy
  1. Acceptance of Meeting Minutes of June 17, 2016
  2. Acceptance of Transit Advisory Committee Minutes of July 8, 2016
  3. Acceptance of Personnel Committee Minutes of August 11, 2016
  4. Acceptance of Finance Committee Minutes of August 16, 2016
- VI. Communications – V. Zawoy
  1. Correspondence
- VII. Treasurer’s Report – J. Forbis
- VIII. Committee Reports
  1. Finance Committee – J. Forbis, Chairman
  2. Marketing Committee – L. Strauss, Chairman
  3. Rt. 81 Committee – V. Zawoy, Chairman
  4. Legislative Committee – J. Gay, Chairman
    - a. Legislative Breakfast Follow Up
    - b. Future Meeting with First Selectmen
  5. Transit Advisory Committee- J. Forbis, Chairman
  6. COG Update – J. Comerford
- IX. Executive Director’s Report – J. Comerford
- X. Finance Manager’s Report – H. Famiglietti
  1. Bank Statements
  2. Cash Flow Forecast
  3. Budget v. Actual
- XI. Operations Manager’s Report – J. Bohli
- XII. Old Business
- XIII. New Business
  1. Recipient Designation Concurrence
  2. Fare Change
    - a. ½ fare
    - b. UPASS

- c. Fare Increase
- 3. Approval of Designation
- 4. Vacation and Personal Day Policy
- 5. Sick Policy
- 6. Board Retreat
- 7. Annual Safety Awards Banquet
- XIV. Chair Comments
- XV. Board members Comments
- XVI. Visitor Comments (general)
- XVII. Executive Session
  - 1. Legal Matters
- XVIII. Next Meeting –October 21, 2016 at the Estuary Transit District at 9:30 a.m.
- XIX. Adjournment

Language Assistance is available. If you need assistance, please call Chris at 860 510-0429, ext. 104 at least 48 hours prior to the meeting.

Dial-in instructions are:

Dial 860-510-0429

Press 9 when recording starts

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