

**Estuary Transit District**  
**17 Industrial Park Road, Centerbrook, CT**  
**Conference Room**  
**9:30 A.M.**

AGENDA –October 17, 2014

- I. Call to Order – Chair Leslie Strauss
- II. Pledge of Allegiance – Board Members
- III. Roll Call – Sec. V. Zawoy
- IV. Visitors Comments
- V. Secretary’s Report – V. Zawoy
  - 1. Acceptance of Meeting Minutes of August 15, 2014
  - 2. Acceptance of Personnel Committee Minutes of August 27, 2014
  - 3. Acceptance of Finance Committee Meeting Minutes of August 11, 2014
  - 4. Acceptance of Finance Committee Meeting Minutes of October 8, 2014
- VI. Communications – V. Zawoy
  - 1. Correspondence
- VII. Treasurer’s Report – J. Forbis
- VIII. Committee Reports
  - 1. Finance Committee – J. Forbis, Chairman
    - a. Vehicle Replacement Schedule
  - 2. Marketing Committee – L. Strauss, Chairman
  - 3. Emergency Preparedness Committee –N. Bishop, Chairman
  - 4. Rt. 81 Committee – V. Zawoy, Chairman
- IX. Executive Director’s Report – J. Comerford
- X. Finance Manager’s Report – H. Famiglietti
  - 1. Bank Statements
  - 2. Cash Flow Forecast
  - 3. Budget v. Actual
- XI. Operations Manager’s Report – R. Visci
- XII. Old Business
  - 1. Fare Increase
- XIII. New Business
  - 1. Business Travel Expenses Policy
  - 2. Lease Renewal
  - 3. Bus Washing Contract Renewal
  - 4. Timing of Audit
  - 5. Appointment of Nominating Committee

- 6. Holiday Party
- XIV. Chair Comments
- XV. Board members Comments
- XVI. Visitor Comments (general)
- XVII. Executive Session
  - 1. Legal Matters
- XVIII. Next Meeting –December 19, 2014 at the Estuary Transit District at 10:00 a.m.
- XIX. Adjournment