



**Notice of Regular Meeting**  
**CHESTER BOARD OF FINANCE**  
**January 19, 2017 7:30PM Town Hall**  
**203 Middlesex Avenue**  
**Community Meeting Room**

**Call to order**

- Welcome, Introduction and seating of members
- Approval of Minutes for December 2016

**Reports**

- Monthly Financials
- First Selectwoman's Report

**Open items in old business**

- i. Review of Revenue from the State – additional \$20M has been cut from the State Budget- impact to Chester– requested June 2016 – possibly in Jan. - for BoS
- ii. Review Policy Manual – requested June 2016 – for BoS and BoF – Distributed to BoF - Special Meeting of BoF– on-going – possible February 2017 vote
- iii. Main Street Phase 3: Kent & Frost revised estimate/Design Phase, cost of work on private property e.g. sidewalk tie in to building sills, Lotcip grant application, possible assessment
- iv. Town Survey Results – 4 Questions regarding Bridge and Main Street Phase I
- v. Costs for new Town Garage Lights
- vi. Next steps regarding Bulky Waste

**New Business**

1. Suspense list – Request from Tax Collector to approve Suspense List of \$11,309.46
2. E Team Request- 4 year 0% Interest Loan for conversion costs of \$65,505
3. Request to update Library/NQP Bond Servicing Document and other Financials for project
4. Request Accounts Manager update an excel spreadsheet of increases/decreases to Revenue and Expenditures monthly to be included with monthly Financials
5. Housekeeping: request Town website be updated for a) Board of Selectmen Reports for 2015/16 or title reports as prior years and direct viewer to Board of Finance page for current Financials
6. Copy of Letter to Department, Board and Commission Chairs from L. Gister, First Selectwoman and Budget Workshop Calendar
7. Review Meeting Ground Rules

**Assigned and pending old business**

- Requested analysis of Roads, Buildings, Bridges and Dams has been assigned to J. Joslow and Hose Company Capital has been assigned to J. Rannestad – will be reported on prior to next Budget cycle.– requested during last budget cycle

Audience of Citizens

**Town of Chester**  
203 Middlesex Avenue  
Chester, CT 06412



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Adjourn

**Attachments:**

- A. Minutes December 2016
- B. Monthly Financials – Summary Reports
- C. E-Team Analysis – LED street lights

*Prepared by Virginia Carmany*