



**Notice of Regular Meeting**  
**CHESTER BOARD OF FINANCE**  
**September 15, 2016 7:30PM Town Hall**  
**203 Middlesex Avenue**  
**Community Meeting Room**

**Call to order**

- Welcome, Introduction and seating of members
- Approval of Minutes for August 18, 2016

**Follow-up on Old Business**

- Follow-up questions regarding analysis of Main Street Phase I Project –presented July 2016 –
- Seating of Alternates

**Open items in old business**

- i. Review of Revenue from the State – additional \$20M has been cut from the State Budget- impact to Chester– requested June 2016 – for BoS
- ii. Library to provide information on the usage of the current library and new services a new Library would provide – requested July 2016 – R. Nygard will take questions to Library Board of Trustee’s for their next meeting- Any additional questions?

**Assigned and pending old business**

- Requested analysis of Roads, Buildings, Bridges and Dams has been assigned to J. Joslow and Hose Company Capital has been assigned to J. Rannestad – will be reported on prior to next Budget cycle.– requested during last budget cycle
- Requested Survey information developed over the last several years - Lori Ann Clymas has provided and survey is attached – as well as additional information - requested July 2016 -
- Reports: Municipal Dump/Transfer Station fees (C. Lynn) and Law enforcement (L. Gister) – requested during budget cycle
- Review Policy Manual – requested June 2016 – for BoS and BoF – R. Nygard, LA Clymas, J. Joslow , G. Reyer, - V. Carmany will set up time to review before going to BoS

**Reports**

- Monthly Financials
- First Selectwoman’s Report

**New Business**

- a) What financial information does the Board want monthly:? Hardcopy or electronically
- b) Review of Survey information: Library, Town, Main Street – who wants hardcopy?
- c) GFOA Master Plan and Project Mgmt documentation from Marcia Marion
- d) Discuss Ideas - How can BoF support “A Ten Year Town Plan/Visioning process”?

**Town of Chester**  
203 Middlesex Avenue  
Chester, CT 06412



telephone: 860-526-0013  
facsimile: 860-526-0004  
[www.chesterct.org](http://www.chesterct.org)

**Attachments:**

- 1 Agenda
- 2 Minutes August 2016
- 3 Monthly Financials – Summary Reports
- 4 Surveys and other requested information
  - a) Town Survey – letter
  - b) Town Survey – results
  - c) Library Survey Results
  - d) Library Focus Groups – results
  - e) Main Street Survey - results
  - f) GFOA – Master Plan
  - g) GFOA – Project Mgmt

Audience of Citizens

Adjourn

*Prepared by Virginia Carmany*