

Chester Board of Fire Commissioners
Regular Meeting, June 17, 2015
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The Chester Board of Fire Commissioners held its regular meeting on Wednesday, June 17, 2015, at the Chester Fire House, 6 High Street, Chester, Connecticut. In attendance were Joel Severance, Rick Schreiber, John Divis and Peter Zanardi. Ex-officio Members included Fire Chief James Grzybowski, Deputy Fire Chief James Schaefer, Fire Marshal Richard Leighton and Fire Investigator David Roberge. Chairman Severance called the meeting to order at 7:32 PM.

Item 1: Approval of Minutes of May 20, 2015
Motion by Schreiber, second by Zanardi, to approve May 20, 2015 Minutes as written. Unanimously Approved.

Item 2: Audience of Citizens - none.

Item 3: Report of Fire Marshal
Fire Marshal Leighton distributed and reviewed the Monthly Activity Report for May 2015. He noted tent inspections are done on commercial property but not private property.

Fire Investigator Roberge asked the Minutes to reflect his sincere gratitude to the Chester Ambulance for transporting him from Middlesex Hospital to Aaron Manor after his recent surgery.

Fire Investigator Roberge reminded everyone it is fireworks season again. Dispatch should be notifying the FM's immediately of any issues as the fire marshal is required to do the investigation and need as much notification as possible.

Fire Investigator Roberge noted he received an email from Paul Forrest of the Saybrook Sail and Power Squadron that they are conducting a marine safety session on June 20th at 4PM at Chester Point Marina to demonstrate proper use of marine flares. Tom Brown, former Lyme Fire Chief, will also demonstrate proper use of fire extinguishers.

Item 4: Report of Fire Chief
Chief Grzybowski noted a Benefit Dinner was held in conjunction with Chester Elementary School to raise funds to help unfortunate families. It was very well attended and they raised just under \$4000.

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Chief Grzybowski noted things have been pretty quiet. Its been a good month overall.

Chief Grzybowski noted bids were received for the roof work. It will officially be awarded to Diamond tomorrow. The bid was sent out to multiple companies. Three came to the bid inspection, only one bid was received back. The bid was \$53,000. The budgeted amount was \$100,000.

Item 5: Report of First Selectman - none.
Chairman Severance noted work has started on Main Street.

Item 6: Report of Emergency Management Director
Chairman Severance noted the Emergency Planning Grant was approved 2 days after the last meeting. It is retroactive back to October 1st. They are going ahead with the drone project.

Chairman Severance gave the River Response Draft with attachments to Chief Grzybowski to review and make any edits.

Item 7: Financial Report
(a) 2014-2015 Budget

Chief Grzybowski distributed copy of the current budget. He noted Regular Payroll is over, but Board of Finance is aware of this. They are going back to BOF for the allotted hours. Everything else is pretty much on task. He reviewed Ambulance Income and Expenditures. They will probably be over the projected income amount by the end of June.

(b) 2014-2015 Fire Marshal Budget

Fire Marshal Leighton noted as of today they have not spent anything in the 4th quarter. Will be finishing the year in the green.

(c) 2015-2016 Budget

Chief Grzybowski noted the new 2015-2016 Budget passed without any issues.

(d) 2015-2016 Fire Marshal Budget

Fire Marshal Leighton also noted the 2015-2016 Budget passed without any issues.

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Item 8: Old Business

(a) VSAP - review and approval

It was noted Chief Grzybowski and Chairman Severance met and reviewed the items of concern. The document is now ready to move forward to the Town Retirement Board and Actuary. Chief Grzybowski noted this is not a large increase and is consistent with surrounding areas. The original plan was adopted in 1995 and hasn't been reviewed since. There was one add on back in 2001 allowing for a lump sum payment. It was noted the Executive Board and the Qualified Domestic Relations Order have now been defined. The process is this now goes to the Town, the Town Attorney, the Retirement Board and Actuary. **Motion by Zanardi, second by Schreiber, to approve VSAP as revised. Unanimously Approved.**

Chairman Severance noted he would like the following recommendation passed along to the Hose Company members. The recommendation is that the Board of Fire Commissioners feels that the Chief and Engineers should be given higher point values for their dedication they do and money saved the town. Chief Grzybowski explained the point system is entirely the responsibility of the Chester Hose Company and noted he will pass the recommendation along.

Chairman Severance commended Chief Grzybowski on a job well done regarding VSAP.

Item 9: New Business

Chief Grzybowski noted he would like to inform the Board of Fire Commissioners that Hose Company elections come up July 1st and he will not be seeking election for any position. The Board of Fire Commissioners thanked Chief Grzybowski for the work he has done in the past and will continue to do.

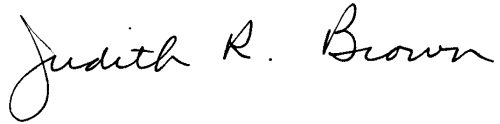
Chairman Severance noted he will not be at the July BOFC meeting.

Item 10: Adjournment

Motion by Schreiber, second by Zanardi, to adjourn at 8:05 PM. Unanimously Approved.

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Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Judith R. Brown, Recording Secretary