

The Chester Board of Fire Commissioners held its regular meeting on Wednesday, November 18, 2015, at the Chester Fire House, 6 High Street, Chester, Connecticut. In attendance were Joel Severance, Rick Schreiber, John Divis, Peter Zanardi. Others present included Ex-Officio Members Fire Chief James Schaefer, Fire Marshal Richard Leighton and Fire Investigator David Roberge. Chairman Severance called the meeting to order at 7:32 PM.

Item 1: Approval of Minutes of October 21, 2015
Motion by Schreiber, second by Divis, to approve October 21, 2015 Minutes as written. Unanimously Approved.

Item 2: Audience of Citizens - none.

Item 3: Report of Fire Marshal
The Monthly Activity Report for October was distributed and reviewed.

Fire Marshal Leighton gave a brief update on the progress being made at 48 Railroad Avenue. They are continuing to move forward.

Item 4: Report of Fire Chief
Chief Schaefer noted it has been a quiet month. The Bell dedication went well.

Item 5: Report of First Selectman - none.

Item 6: Report of Emergency Management Director
Chairman Severance noted the Emergency Management Planning Grant for 2014 has been closed out and delivered. The audit for the last 2 years has been done. Received 2 reimbursements. Still working on the Emergency Operations Plan.

Item 7: Financial Report
(a) 2015-2016 Budget

Chief Schaefer noted there were building maintenance repairs (roof drain work). Professional Development - a lot of members took either the full or refresher EMT classes. Equipment Maintenance - received invoices for annual truck inspections.

(b) 2015-2016 Fire Marshal Budget

Fire Marshal Leighton noted they haven't spent any money. The budget is the same as last month.

Item 8: Old Business - none.

Item 9: New Business

There was a brief discussion regarding 11 Kings Highway, the fact is for sale and whether any permits have been issued for this property.

Item 10: Adjournment

**Motion by Divis, second by Zanardi, to adjourn at 7:58 PM.
Unanimously Approved.**

Respectfully submitted,



Judith R. Brown, Recording Secretary