

Chester Library Board of Trustees
Regular Meeting, March 17, 2014
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1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, March 17, 2014, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Deedee Prisloe, Peggy Carter-Ward, Denny Tovey and Bob Gorman. Linda Fox, Library Director, and Cary Hull from The Friends were also present. Chairman Schreiber called the meeting to order at 7:30 PM.

2. Secretary's Report

Motion by Carter-Ward, second by Prisloe, to approve January 27, 2014 Special Meeting Minutes as written. Unanimously approved.

Motion by Gorman, second by Carter-Ward, to approve February 10, 2014 Regular Meeting Minutes amended as follows -

- Deleted 7th paragraph under 4. Old Business (a) Continued Discussion - Future of Library.

Unanimously approved.

3. Treasurer's Report

The Treasurer's Report dated 3/17/14 was distributed and reviewed. It was noted DRA (architectural services) was paid \$6,750. It was also noted the State Grant in the amount of \$1,204 is used for periodicals. **Motion by Carter-Ward, second by Tovey, to accept the Treasurer's Report as presented. Unanimously approved.**

4. Old Business

(b) Poetry Evening

Chairman Schreiber noted four poets have been lined up for Poetry Evening on April 7, 2014 at 7:00 PM at the Chester Meeting House. Refreshments were discussed. The poster is already done and is the same as last year except for the date.

(c) Budget Workshop

The Budget Workshop is tomorrow night, March 18th at 7:30 PM. Linda Fox and Denny Tovey will attend. Linda noted she received an email regarding the workshop but it did not indicate exactly what the Board of Finance was looking for. Bob Gorman (also a member of Board of Finance) suggested she be prepared to do a presentation of the budget in case the BOF members ask for one.

(d) Present Long Range Plan to New Members

The Chester Public Library Long Range Plan March 2014 was distributed. Chairman Schreiber noted this Plan is the result of many years work and is global rather than just the proposed expansion. The Library Comparisons on page 7 was reviewed. Schreiber noted it is not necessary to vote on this because it had been

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voted on previously.

(e) Report from The Friends

Cary Hull reported an article was put in the Chester Events looking for support. It was also noted there will be the "Meet Chester Centenarian – Eliane Koeves" on March 27, 2014 at 4 PM at the United Church of Chester.

(a) Continued Discussion – new idea of North Quarter Park

Chairman Schreiber noted she and Bob Gorman attended the Main Street Project Committee meeting where there was much discussion regarding the sidewalk in the area of School Lane and fixing up the stone wall in front of Chesterfield's. Schreiber also noted at that meeting Steven Holmes pointed out to her there was a deed restriction at North Quarter Park for Open Space. Bob Gorman noted North Quarter Park was a gift from Mrs. Lund to the Town back in 1968. He didn't believe there were any issues or restrictions on the property.

Carini Swamp containing 23 acres was also reviewed. Mr. Gorman noted there was an environmental review team study done back in 1987 and another study done in 2001 to review the possibility of putting the Town Hall at NQP.

Board members reviewed the NQP site plan. It was noted there are a variety of options, but nothing can be determined until the Board hires an engineer.

Chairman Schreiber reported the Town is going to establish a committee to study NQP. It will consist of representatives from Park & Rec, Planning & Zoning, Main Street Project Committee, Library Board of Trustees and Board of Selectmen. The committee should be appointed by the end of the month and then will hire someone to do the study.

Bob Gorman noted there should be two committees running parallel with each other – the North Quarter Park Master Plan Committee and the Library Board Building Committee. It was agreed the Library Board should ask First Selectman Meehan to establish a Library Board Building Committee as well. Peggy Carter-Ward raised the question of what the Charge would be for the Building Committee. Chairman Schreiber noted she would contact First Selectman Meehan and ask about a Building Committee.

The CT Public Library Construction Grant Application was reviewed.

There was a brief discussion as to the possible location of the Library at NQP. Chairman Schreiber asked what happens if NQP is not suitable. Denny Tovey noted then the focus will come back to the existing library site.

5. New Business

(a) North Quarter Park Master Plan Committee – representative from Library Board

Motion by Schreiber, second by Tovey, to nominate Bob Gorman to be the Library Board of Trustees' representative on the North Quarter Park Master Plan Committee. Unanimously approved.

Cary Hull asked if the North Quarter Park Master Plan Committee needed to have some kind of a directive from the Library Board. The response was yes.

Bob Gorman noted the Library Grant money can only be used for the library. Square footage was reviewed.

There was a brief discussion regarding fund raising. The Board should think about hiring a professional.

It was decided Linda Fox should be in charge of doing the Grant application with help from Denny Tovey and Bob Gorman.

6. Librarian's Report

Library Director Fox distributed the Monthly Statistical Report for February 2014. She noted two donations totaling \$2500 had been received for upstairs office furniture. Linda noted she is working with the Park & Rec Summer Programs and will be doing Conversational Reading at CES this summer.

Director Fox reviewed summer projects, all of which will come out in the next issue of Chester Events. Cary Hull noted the Library should also plan to participate in the Sunday Market Event.

Director Fox reviewed the Library Passport Program. Once an individual goes to 5 libraries and gets their passport stamped, it is submitted for a statewide drawing of gift cards (children \$100 and adults \$150).

7. Adjournment

Motion by Gorman, second by Carter-Ward, to adjourn at 8:55 PM. Unanimously approved.

Respectfully submitted,



Judith R. Brown, Recording Secretary