

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, May 19, 2014, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Denny Tovey, Sandy Senior-Dauer, Deedee Prisloe and Peggy Carter-Ward. Chairman Schreiber called the meeting to order at 7:30 PM.

2. Secretary's Report

Motion by Prisloe, second by Tovey, to approve April 21, 2014 Minutes amended as follows -

- Under 4. Old Business (a) Update on Building Committee, correct the word "they" in the first sentence to "the".

Voting in favor - Prisloe, Tovey, Senior-Dauer, Schreiber. Opposed - none. Abstained - Carter-Ward. Motion Carried.

3. Treasurer's Report

Treasurer Prisloe distributed and reviewed the Treasurer's Report for May 19, 2014. She noted Matthew Male had been paid \$50.00. **Motion by Carter-Ward, second by Senior-Dauer, to accept the Treasurer's Report as submitted. Voting in favor - Carter-Ward, Senior-Dauer, Tovey, Prisloe, Schreiber. Opposed - none. Motion Carried.**

4. Old Business

(a) Update on Building Committee

Denny Tovey noted the Building Committee has met 3 times since the last meeting. The RFQ has gone out. Submittals from interested firms are due back on May 30th. The next meeting of Library Building Committee is June 5th to shortlist the firms. Interviews will take place on either June 18th or 19th.

Linda Fox reviewed some early space planning numbers. There will be a new worksheet coming out for 2014. You have to use their form with their calculations and if we don't fall within those guidelines, it has to be justified.

Linda Fox reviewed the amount of space for programing and gathering.

There was a brief discussion regarding community space.

(b) Update on North Quarter Park Committee

It was noted a preliminary list was prepared by Steven Tiezzi. NQPMPC Chairman Gorman asked that it be shared with the Library Board of Trustees. It was also noted there is a NQPMPC site walk tomorrow evening at 5:30 with Richter and Cegan. Linda Fox suggested having a

liaison between the Library Building Committee and the North Quarter Park Master Plan Committee.

Denny Tovey noted that hopefully the North Quarter Park Committee consultant will designate a portion of land that is buildable that this Committee can give to its architect when chosen.

(c) Discussion of Proposed Community Center

There was a brief discussion regarding having a kitchen and/or cafe, having display cases for 3 dimensional things. Peggy Carter-Ward asked how common space effects the Library Grant.

(d) Report from The Friends

Cary Hull noted they have had a couple of meetings. There is going to be another raffle to raise funds for something specific like maybe a library table. She also noted they have signed up for 3 dates at the Sunday Market for library promotion. The Book Fair opens on June 6th. The Sunday Market runs from June 15th to October 15th. Various programs were reviewed - How to Grill Pizza Book, Knitting, Pop-Up Fun Programs. Cary Hull noted the whole purpose is to remind people the Library is used for a lot of things.

5. New Business - none.

6. Librarian's Report

Librarian Fox noted there is a space planning document. Peggy Carter-Ward and Pat Hollow will assist with technology and IT plans. Linda noted she hoped to have the final draft technology report for the June Library Board of Trustees meeting. All this needs to be in place for when the architect comes on board.

Librarian Fox noted she will distribute the Statistical Report at the next meeting.

Librarian Fox asked if the Board wanted to do "food for fines" this summer. The food is donated to the Town Hall food pantry. Linda will get in touch with Felise Cressman and get approval from Town Hall to do it. There will be further discussion in July.

Deedee Prisloe asked who would be doing the fund raising. Peggy Carter-Ward noted she thought there was going to be fund raising committee.

Further items briefly discussed - timeline for Grant, Notice of Intent, start of construction-September 2016.

Sandy Senior-Dauer asked if anyone has thought about keeping the

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existing building as a functional building. Maybe some kind of a research library for the Town in cooperation with the Historical Society. It would have to be self-supporting.

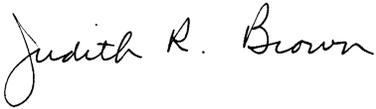
There was further discussion regarding the Library/Community Center. It was noted the Library Building Committee is only for the Library.

Chairman Schreiber noted the next Board of Trustees meeting is June 16th. Meetings have also been scheduled for July 14th and August 11th.

7. Adjournment

Motion by Carter-Ward, second by Prisloe, to adjourn at 8:40 PM. Voting in favor - Carter-Ward, Prisloe, Tovey, Senior-Dauer, Schreiber. Opposed - none. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown".

Judith R. Brown, Recording Secretary