

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, October 20, 2014, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Deedee Prisloe, Denny Tovey and Bob Gorman. Linda Fox (Library Director) and Cary Hull (The Friend's) were also present. Chairman Schreiber called the meeting to order at 7:35 PM.

2. Secretary's Report

**Motion by Gorman, second by Prisloe, to approve September 15, 2014 Minutes as presented. Unanimously approved. Motion Carried.**

3. Treasurer's Report

**Motion by Gorman, second by Schreiber, to approve Treasurer's Report as presented. Unanimously approved. Motion Carried.**

4. Update on Library Building Committee

Denny Tovey noted there wasn't too much to update. The Building Committee will be meeting again on Wednesday. He indicated the Grant people said Chester had a score of 21 which is very good. One has to have 12 to qualify. The State had some questions. Denny noted between himself, Linda Fox and Pat Holloway they responded to those questions. Currently in a holding pattern. The Building Committee is meeting with Drayton Fair again on Wednesday to further discuss next steps.

There was discussion regarding the new Lyme Library. Bob Gorman had arranged a tour of the new Lyme Library which was attended by 6 or 7 people from Chester. Bob reviewed the floor plan of Lyme's new building. It was noted Lyme did not do a fund raiser as they didn't need to.

Denny felt there should be some discussion regarding fund raising and moving the project forward, but after the last meeting got the impression no one wants to do anything until the Grant is in place.

Bob Gorman felt the one story building should be revisited and moved back a little. Also revisit the price of \$6 million.

Linda Fox suggested discussion with Drayton Fair in terms of yes he did what we asked him to do, but its way beyond what the Town can do. Denny noted the Building Committee felt the price was too

high and wanted to discuss the cost with Drayton.

Denny noted Drayton had indicated efficiency was lost with 2 stories because it isn't a full 2 story. The project could be rethought with a full 2 stories and be more efficient.

Cary Hull noted the previous Minutes stated she would look into fund raising. She noted she hasn't done that yet because we aren't there yet.

Denny suggested thinking of this globally. Why not keep the budget at \$6 million and redevelop all of North Quarter Park with the Library in there. The Master Plan has a playground, ballfield, trails, full parking, etc. Bob Gorman noted First Selectman Meehan wants to get STEAP Grant to do the playscapes, etc. Bob didn't think the Library Building Committee should be deciding on a playscape, etc. Denny noted there is a lot of drainage problems there that may be should be done now rather than later, as well as the parking lot.

#### 5. Head Librarian Evaluation

There was a brief discussion regarding Librarian evaluation. Chairman Schreiber asked if the Board should be thinking about evaluating the Librarian again. Denny Tovey felt the Town should have some type of process to evaluate employees. Chairman Schreiber will asked First Selectman Meehan if there is such a process. Linda Fox will check with Essex and Deep River to see what they do for evaluating the Librarian.

#### 6. Book Discussion

Chairman Schreiber noted tomorrow is Dear Life. The last 2 book discussions weren't well attended. This one is being held at lunch time - noon to 1:30 PM.

#### 7. Poetry Night

There was brief discussion as to whether or not to do Poetry Night in April. It was tabled for now.

#### 8. Cleaning Service for Library

Complaints are being received about the cleanliness of the Library. Linda Fox wrote First Selectman Meehan regarding this matter and he will be meeting with the cleaning people.

#### 9. Librarian's Report

Chester Library Board of Trustees  
Regular Meeting, October 20, 2014  
Page 3 of 4

Linda Fox reported on the following -  
The Monthly Statistical Report for September was distributed.

Sixth graders had a tour of the Library.

Sue Zirlen's Human Library debuted mid-September with 11 books.  
Neat things are happening with this in conjunction with The  
Friend's. Other libraries are also calling.

Upcoming Programs - Matt Sanders is going to be hosting Board Game  
Nights. November 6<sup>th</sup> is the first night. They will meet the 1<sup>st</sup>  
and 3<sup>rd</sup> Thursdays.

Early December will be the Gingerbread Program.

Working on an Ice Fishing Program.

December 4<sup>th</sup> and 5<sup>th</sup> - Pat Holloway and Linda Fox will attend the  
Library Journal Design Institute at Boston Public Library.

Linda noted The Friend's will be using the proceeds from the  
Raffle to purchase a bike rack for the Library. The Town Crew  
will install it. It can be moved if necessary.

With regard to financial matters -  
Received bill for the CT Library Consortium in the amount of \$230.  
Linda reviewed this membership. Have until the end of December to  
pay the bill.

The Friend's have agreed to pay for the Mystic Seaport Pass in the  
future.

The following newspaper subscriptions were reviewed - NY Times,  
Hartford Courant and Wall Street Journal. It was suggested money  
be put in the book budget for next year. Bob Gorman noted he  
would donate for the NY Times.

Linda noted the Town should be paying for the Library materials.  
It doesn't make sense that The Friend's should be paying for these  
items.

Upcoming Budget - Linda suggested the Board present the budget for  
next year. She noted she has been unsuccessful in convincing  
anyone to increase anything for the Library. Last year she

presented the budget alone and felt it might be more effective if someone else from the Board presented it.

10. The Friends Report

Cary Hull reported on the following -  
Raffle. 718 tickets were sold. Expenses were \$120. Proceeds were \$2034. People were very responsive and it was great. Cary thanked everyone on the Board who sold tickets. Proceeds will go towards a bike rack and other expenses The Friend's pay for.

The Apple Cider Program was nice. Attended by 12-15 people. The apples were donated. It would have been better if it hadn't rained.

Ann Winslow is still doing knitting every Saturday.

There will be another Zendangle workshop on October 30<sup>th</sup>. 10-12 people attended the last one. Everyone had a great time.

November 6<sup>th</sup> will be Board Game Night.

November 13<sup>th</sup> will be the Jewelry Program, 2 sessions.

Holiday Book Sale on December 4<sup>th</sup>. Free gift wrapping is offered.

They will be selling books at the Holiday Market on Sunday.

Three people will be attending the Statewide Friend's Conference in November.

11. Any Other Business - none.

12. Adjournment

**Motion by Gorman, second by Tovey, to adjourn at 8:55 PM.  
Unanimously approved. Motion Carried.**

Respectfully submitted,



Judith R. Brown, Recording Secretary