

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, December 21, 2015, at the Chester Public Library, 21 W. Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Sandy Senior-Dauer, Deedee Prisloe, Peggy Carter-Ward, Denny Tovey and Karin Badger. Also present were Library Director, Linda Fox, and Cary Hull from The Friends. Chairman Schreiber called the meeting to order at 7:02 PM.

2. Secretary's Report

Motion by Senior-Dauer, second by Prisloe, to approve November 16, 2016 Minutes as written. Unanimously Approved.

3. Treasurer's Report

Motion by Senior-Dauer, second by Tovey, to accept the Treasurer's Report as presented. Unanimously Approved.

4. Building Committee Update

Denny Tovey gave an update from the Building Committee. He distributed a new set of plans that were developed by Steven Tiezzi. Steven was not happy with the plans developed by the architect and took it upon himself to come up with something different. At the Building Committee's 12/10/15 meeting, everyone took to it favorably and agreed to pursue it. Tovey noted the new plans have been sent to the architect, but he has not had an opportunity to talk to him yet. He reviewed the first sheet that showed the circulation desk, adult reading room, conference room, staff work room, director's office, children's room and storage. The second sheet showed the roof plan along with solar panels facing to the south. The third sheet showed elevations and the last sheet was a prospective. He noted the dotted line on the floor plan was the line of the roof. The idea of the doors straight ahead was to have some kind of a reading garden in that area.

Peggy Carter-Ward noted the circulation desk opens out to the lobby. She also asked if this was one story and if the tallest point was above the lobby. Tovey replied yes to both questions.

Terry Schreiber noted the Building Committee is quite excited about this plan.

Tovey reiterated the Committee is trying to pursue this plan. It has been sent off to the architect, but he is out of the office until after Christmas. The next Committee meeting is on January 6th.

Terry Schreiber noted this plan is just under 8000 square feet for the entire building.

Linda Fox discussed the location of the circulation desk, children's area and adult area. She noted placement of the windows, chairs, etc. has not been discussed yet.

Tovey noted the architect's plans were sort of simple. This plan has a lot more detail. He will be talking with the architect to see if they would be interested in helping the Committee develop this plan and give Tiezzi credit.

5. Set Calendar for 2016

Motion by Carter-Ward, second by Prisloe, to approve the 2016 Meeting Schedule as presented. Unanimously Approved.

Meetings will be on the 3rd Monday of every month at 7:30 PM, except for January and February which will be January 11th and February 8th due to the holiday on the 3rd Monday of those 2 months.

6. Welcome New Member

Chairman Schreiber welcomed new member, Karin Badger.

7. Librarian's Report

Library Director Linda Fox reported on the following -

Reviewed the Statistical Report from last month. The number of periodicals being downloaded were reviewed.

The budget for 2016/2017 needs to be submitted in early

February. Any suggestions, please let Linda Fox know.

New Children's Librarian starts on Saturday after the first of the year. She has lots of new plans. Very impressed.

Leigh Basilone resigned on December 5th. The position has been advertised and starting to get responses. Will do interviews after the first of the year. Hope to have someone on board by the beginning of February.

Sue Zirlen will do a Zentangles Program for Valentine's Day and a Human Library Event in March.

Beowulf will be in April.

Karen Davis has been commissioned by Pequot to do a book "Christmas in Connecticut." She needs permission to use a picture taken in the Library itself. This request has been sent to First Selectwoman Gister for permission. The book comes out in 2017.

A thank you goes out to The Friends for the Gift Book Sale in December.

The recent DVD theft was briefly reviewed.

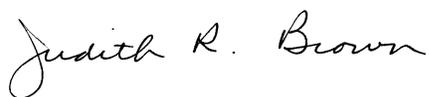
8. The Friends Report - none.

9. Any Other Business - none.

10. Adjournment

Motion by Carter-Ward, second by Prisløe, to adjourn at 8:30 PM. Unanimously Approved.

Respectfully submitted,



Judith R. Brown, Recording Secretary