

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on January 11, 2016 at the Chester Public Library, 21 W. Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Deedee Prisloe, Denny Tovey and Karin Badger. Linda Fox (Library Director) was also present. Chairman Schreiber called the meeting to order at 7:35 PM.

2. Secretary's Report

Motion by Tovey, second by Prisloe, to approve December 21, 2015 Minutes amended as follows -

- Under 4. Building Committee Update, 1st paragraph, 3rd to last sentence should read, "The third sheet showed elevations and the last sheet was a perspective."
- Under 7. Librarian's Report, 4th paragraph, 1st sentence should read, "New Children's Librarian started December 1st and will begin Saturdays after the first of the year."
- Under 7. Librarian's Report, 8 paragraph, correct spelling of "Karen" to "Caryn."

Unanimously Approved.

3. Treasurer's Report

Treasurer Prisloe apologized for not having a printed report but had computer/printer problems. She will submit a written report for approval at the next meeting.

4. Building Committee Update

Building Committee Chair Tovey noted nothing really has changed with regard to the plans. Tovey noted the architects came to the last meeting and there was a discussion about moving forward with this plan. The architects had some concerns. Tovey will talk with them again next week before the next LBC meeting.

5. Budget - nothing further to report on the Budget.

6. Fund Raising Update - nothing further to report on Fund Raising.

7. Librarian's Report

Director Fox reported on the following -

Statistical Report for December 2015 was distributed and reviewed. There was a lot of programming during December.

Revised Job Descriptions were briefly reviewed. Still working on some revisions. Will send job descriptions out to Board members for review. Would welcome any comments.

8. The Friends Report

Linda Fox reported there will be a Human Library event on March 6th. Sue Zirlen is trying to expand the collection of Human Books. Fox noted Cary Hull (on behalf of the Library) applied to the Community Foundation of Middlesex for a grant in the amount of \$4,687.00 for computers and computer furniture. It will take 6 weeks to build the furniture. The next Book Sale start on January 22nd.

9. Any Other Business - none.

10. Adjournment

Motion by Prisloe, second by Tovey, to adjourn at 8:30 PM.
Unanimously Approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the typed name.

Judith R. Brown, Recording Secretary