

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, January 12, 2015, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Sandy Senior-Dauer, Deedee Prisloe, Peggy Carter-Ward, Denny Tovey and Bob Gorman. Linda Fox (Library Director) and Cary Hull (Friends of the Library) were also present. Chairman Schreiber called the meeting to order at 7:30 PM.

2. Secretary's Report

Carter-Ward moved, Tovey seconded, to approve December 15, 2014 Minutes as amended – Page 1, last paragraph, 1st sentence should read, “There was discussion on the Library Friends being a 501(c)3 organization.” Unanimously Approved. Motion Carried.

3. Treasurer's Report

Carter-Ward moved, Gorman seconded, to accept the Treasurer's Report as presented. Unanimously Approved. Motion Carried.

4. Building Committee Update

7. Saturdays' Q & A Session

Denny Tovey reported on progress of the Library Building Committee and the Q & A Session held last Saturday. He noted the Library Building Committee is now meeting the first Wednesday of every month. The Q & A session was held last Saturday with 33 people in attendance. It went pretty well. Tovey explained the conceptual plan and how things got to this point. There were a lot of questions about energy efficiency.

Tovey noted the next step is the Board of Finance meeting this Thursday night at 7:30 PM at the Chester Town Hall. First Selectman Meehan will present to the BOF. Bob Gorman noted it would be important to say this is being done to get to a price that is an acceptable level and to keep people informed. Chairman Schreiber noted this was also driven by the State Grant. The space planning portion of the Grant came to 8500 square feet. One question is what will be the operating costs for the bigger building. There was discussion regarding staff hours.

There was discussion in preparation for the Board of Finance Meeting. Tovey noted he

would like to see some Board members present in the audience that might be available to speak. Carter-Ward noted this should be tied in with the North Quarter Park Master Plan. Gorman noted someone should mention the Plan of Conservation & Development.

Bob Gorman noted the NQPMPC had not met since June, but has now been reactivated and will endorse the \$100,000 request. They will also work toward the design of the playscape and rest of the park. They will also seek funding through STEAP Grants.

Cary Hull noted she visited the Grant Resource Center at the New London Library.

5. Budget

Linda Fox noted the Budget needs to be turned in by January 30th. She indicated she will put it together and email it to everyone so it can be turned in by the 30th. Level funding has been requested. Fox noted the Library Board had previously decided to wrap the newspaper into the Town budget (not asking the Friends) and that would be a 10% increase. She also noted she would ask for staff increase again. Carter-Ward noted there is a strong rationale for the staff increase. Linda noted First Selectman Meehan has also asked the Library Board to put something in the Capital Budget for next year for continuing the development of the new Library project.

There was discussion regarding timing of a referendum. Would the whole thing be done in one referendum. It was noted there are two ways to do this. 1. Hire an architect to do the plans and then send it out to bid for general contractor. 2. During design, a construction manager is hired to work with the architect through design and help with refining the number before going out to bid.

6. Volunteer Reception

Chairman Schreiber noted Sandy Senior-Dauer would be in charge of the Volunteer Reception to be held on May 18, 2015 at 7:30 PM. The Library Board would meet at 6:30 PM.

It was noted Poetry should be held closer to the end of April.

8. Librarian's Report

Director Fox reported on the following items-

The Library will be switching to a new version of Verso by the end of the month. She briefly reviewed Verso and its graphic interface.

Books to Home – Linda met with Susan Wright who suggested doing a reading program where someone goes and reads to people. There are people who are interested in reading but for one reason or another can't. Having a book cart was discussed. Susan Wright was going to talk with Rotary about the cart.

Linda thanked The Friends for all their work.

Board Game Nights has been a great success.

Another upcoming program is Tapping of Maple Trees by the Sweeneys.

9. The Friends Report

Cary Hull noted Marta Daniels obtained a copy of the PBS Constance Baker Motley which will be shown at the Town Hall Community Meeting Room on January 29th from 7 to 9 PM.

Hull noted Zentangles is this Thursday. There will be another Book Sale in a few weeks. Last Holiday Book Sale made over \$500. Another program is ways of using social media.

10. Any Other Business – none.

11. Adjournment

Gorman moved, Carter-Ward seconded, to adjourn at 9:00 PM. Unanimously Approved. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown".

Judith R. Brown, Recording Secretary