

Chester Library Board of Trustees
Regular Meeting, July 20, 2015
Page 1 of 2

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, July 20, 2015, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Sandy Senior-Dauer, Deedee Prisloe, Peggy Carter-Ward, Bob Gorman. Linda Fox, Library Director, and Cary Hull, The Friends, were also present. Vice Chairman Senior-Dauer called the meeting to order at 7:30 PM.

2. Secretary's Report

Motion by Carter-Ward, second by Gorman, to approve June 15, 2015 Special Meeting Minutes as written. Unanimously approved.

3. Treasurer's Report

Treasurer Prisloe distributed and reviewed monthly Treasurer's Report. **Motion by Carter-Ward, second by Gorman, to accept Treasurer's Report as presented. Unanimously approved.**

4. Building Committee Update

Bob Gorman noted several estimates had been distributed. The cost to build a library back from the road and one story was \$3.2 million. Soft costs were not included in that figure. Bob also noted there was a broken pipe going through the site. He didn't think the library should bear the cost of that or for moving the playground. Those things add an extra \$2 million for a total cost of \$6 million. Cary Hull noted there may be the possibility of other grants for things like parking, playground, etc.

The next meeting of the Library Building Committee is August 5th.

5. Fund Raising Update - nothing further to report at this time.

6. Volunteer Reception Follow Up

Linda Fox noted she received a lot of feedback on how nice the Volunteer reception was. People felt the "powers that be" were very welcoming and there were good vibes.

7. Librarian's Report

Chester Library Board of Trustees
Regular Meeting, July 20, 2015
Page 2 of 2

Linda Fox gave an update on the summer program. There were 32 signed up for the Adult Summer Reading program. A second session of Book Discussion has been added. Things have been busy. The theme this summer is "every hero has a story."

Linda gave a brief quarterly update on furniture. Lisa Tollefson has offered a Post Office Desk (standing).

Linda distributed the Monthly Statistical Report for June 2015.

Linda noted 8 new staff hours have been funded. She briefly reviewed staff and hours.

(a) Review Revised Job Descriptions for Staff
Linda briefly reviewed previously distributed Staff Job Descriptions. **Motion by Senior-Dauer, second by Gorman, to approve Linda Fox's revisions to the Job Descriptions. Unanimously approved.**

8. The Friends Report

Cary Hull noted Sue Zirlen will be on the ICRV Radio (Internet) tomorrow morning to discuss the Human Library. She noted there is an upcoming raffle with 3 items - a basket, a quilt and a mohair lace stole. She is also looking into getting a bike rack which the Town Crew will install. It was noted the Book Sale made about \$1500.

9. Any Other Business

The next meeting will be August 17th at 7:30 PM.

10. Adjournment

Motion by Gorman, second by Prisloe, to adjourn at 8:25 PM. Unanimously approved.

Respectfully submitted,



Judith R. Brown, Recording Secretary