

**Chester Library Board of Trustees**  
**Regular Meeting, May 16, 2016**  
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1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, May 16, 2016, at the Chester Public Library, 21 W. Main Street, Chester, CT. In attendance were Terry Schreiber, Sandy Senior-Dauer, Deedee Prisloe, Peggy Carter-Ward, Denny Tovey and Karin Badger. Linda Fox, Library Director, was also present. Chairman Schreiber called the meeting to order at 7:30 PM.

2. Secretary's Report

This item was tabled until the next meeting.

3. Treasurer's Report

Treasurer Prisloe distributed and reviewed the Monthly Treasurer's Report. She noted several donations were received in Memory of Gloria Eustis. There was a brief discussion as to how the Memorial donations should be used. A Memorial Service has been scheduled for August 20<sup>th</sup> at the Meeting House.

4. Building Committee Update

Denny Tovey noted the next Committee meeting is Wednesday. The architect will not be present. There will be discussion regarding fund raising, scheduling the referendum, etc. Tovey noted soil borings should be done within the next couple of weeks. First Selectwoman Gister and Town Attorney John Bennet have been researching what happens to the Library building when it no longer is a library. There was much discussion regarding fund raising and possible uses for the existing library building.

5. New Part Time Circulation Desk Person

Linda Fox noted the new Circulation Assistant started April 28<sup>th</sup>. She is doing very well, working 10 hours a week (Thursdays and Saturdays).

6. Discussion Re Second Interviews

There was a lengthy discussion regarding candidates that have been interviewed and who should be invited back for second interviews. Individuals who were not being considered have been sent thank you letters.

7. New Business - none.

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8. Librarian's Report

Linda Fox reported on the following -

- - Monthly Statistical Report was distributed and reviewed.
- - Ann Nord is doing a great job with kids and family programs. She is reaching out to all ages, not only kids but parents too.
- - Computer use was reviewed and compared to last year.
- - The Passport to Library Program had 108 out of town visitors.
- - Plant Sale in conjunction with the Chester Land Trust was this past weekend. There was a massive donation of clay pots. Total income was about \$850 not counting the donations. It was a nice event.

Upcoming Programs -

- - Working on summer programs.
- - Ann Nord working on setting up 3 Saturdays for Tot Time. Working on an end-of-the summer program as well.
- - Linda Fox working on putting together the Adult Reading Program.
- - Zentangle Program on Thursday night. No sign up required.
- - Book Sale will be first weekend in June. Collecting books now.
- - Cary Hull has sent out the electronic newsletter.
- - There will be a new Library Director Office at Town Hall.

9. The Friends Report - no report.

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10. Adjournment

Motion by Dauer, second by Tovey, to adjourn at 9:00 PM.  
Unanimously Approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Judith R. Brown, Recording Secretary