

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, September 18, 2017, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Sandy Senior-Dauer, Denny Tovey and Karin Badger. Others present included Library Director Stephanie Romano and The Friends President Cary Hull. Chairman Schreiber called the meeting to order at 7:30 PM.

2. Secretary's Report

Motion by Badger, second by Senior-Dauer, to approve August 21, 2017 Minutes amended by adding to the 3rd paragraph under Audience of Citizens that service at the Deep River Library might end. This is not an answer to Chester's problem. Unanimously Approved.

3. Treasurer's Report

No report was available as the Treasurer was on vacation. Treasurer Prisloe did indicate to Chairman Schreiber there wasn't much going on right now.

4. Update on Building Committee

Denny Tovey noted the Town received a one year extension of the \$1 Million Grant. There is a meeting next Thursday with the Board of Finance. First Selectwoman Gister had told Mr. Tovey that Peter Evankow, Liz Netsch, Virginia Carmany and Jennifer Rannestad have been crunching numbers for this presentation. Karin Badger asked if Mr. Tovey could get a copy of the letter regarding the grant extension so it can be part of the Library's records.

5. Set date for Gloria Eustis Tree Dedication

Chairman Schreiber noted no date has been set for the Tree Dedication.

6. Audience of Citizens – none.

7. Other

a. Automatic Counter Clicker to count patrons

Chairman Schreiber noted Director Romano has sent emails around with information on automatic counter clickers. This had been discussed previously with former Director Linda Fox, but it was felt it was too expensive. Director

Romano noted that because the numbers are down, she thought it might be a good idea to get an electronic clicker for a more accurate record. The counter would also show heavy traffic hours. The Librarian in Old Lyme has said that was one of the best tools they have. The cost is \$200 for setup and \$44.00 per month. Chairman Schreiber noted that is pretty high at \$500 a year. Denny Tovey asked what the purpose of the clicker was. Director Romano noted it will track the number of people who visit the library. This number can then be used for accurate recording and tracking purposes. **Motion by Senior-Dauer, second by Tovey, that this might be considered at some point in the future, but not at this time. Unanimously Approved.**

b. Update on State Library Condition

Director Romano noted she attended the Inter Library Loan Workshop in Middletown. Each library has to be trained before going live. This, however, is not in place of the current system. This would be what Chester's library would be relying on. It is hoped by November all libraries will be active. By December, they will start building connectors and start paying for the subscription. Director Romano reviewed how the system works and the cost which had already been worked into the budget.

c. Assn. Of CT Library Boards Conference

Chairman Schreiber noted the Association of CT Library Boards Conference will be held in West Hartford Friday, November 3rd. It is an all day event. Karin Badger and Sandy Senior-Dauer will attend. The keynote speech will be CT Libraries Challenges and Opportunities. There will also be break out sessions for Trustees, Friends and Directors working together. There is also a session on Cyber Security and "what you need to know." A luncheon is also offered. There will also be nominations for awards from Trustees of Library Boards that are current members of the Association.

d. Interested candidates to fill Board vacancies

It was noted there are three (3) candidates fo fill two (2) vacancies. There was a brief discussion regarding those candidates.

8. Librarian's Report

Director Romano reported on the following -

- September 21st there is a 3 part Recipe Share Program. At the end of the program, they will decide whether or not to publish a cookbook.
- Book Club on October 3, 2017.

Director Romano noted she was in the process of reviewing library hours and prepared a comparison spreadsheet including other local towns. She recommended an increase of 7 library hours, but no increase in staff hours. Much discussion followed regarding the proposed hours. **Motion by Senior-Dauer, second by Badger, to go with the proposed new hours with Saturday opening at 9:00 AM and closing at 3:00 PM. Unanimously Approved.**

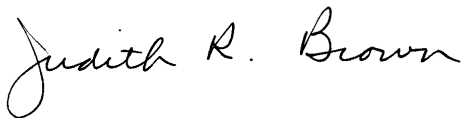
9. The Friends Report

Cary Hull noted The Friends agreed to give \$200 to buy a new Desktop computer for Town Hall. Director Romano explained she received a quote which was a good price because it included another computer for a different department at Town Hall.

10. Adjournment

Motion by Senior-Dauer, second by Tovey, to adjourn at 8:45 PM. Unanimously Approved.

Respectfully submitted,



Judith R. Brown, Recording Secretary