

**Chester Library Board of Trustees
Special Meeting, February 12, 2015
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1. Call to Order

The Chester Library Board of Trustees held a Special Meeting on Thursday, February 12, 2015, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Peggy Carter-Ward, Denny Tovey and Bob Gorman. Linda Fox, Library Director, and Cary Hull from The Friends were also present. Chairman Schreiber called the meeting to order at 7:00 PM.

2. Secretary's Report

Motion by Carter-Ward, second by Gorman, to approve January 12 and 21, 2015 Minutes as written. Unanimously approved. Motion Carried.

3. Treasurer's Report

Motion by Gorman, second by Carter-Ward, to accept the Treasurer's Report as presented. Unanimously approved. Motion Carried.

4. Presentation for Town Meeting (power point, questions and answers, decide on method of voting)

Peggy Carter-Ward gave an update on the Power Point presentation for the Town Meeting. Items discussed were number of slides, reasons for requesting the \$100,000, staffing levels and supervision, operating/maintenance costs, etc. There was much discussion regarding bonding. It was noted the Town Hall bond ends in 2017. First Selectman Meehan has agreed to talk at the Town Meeting regarding bonding.

It was noted there should be a dry run for the presentation. Everyone will meet at Bob Gorman's house on Monday at 7:00 PM. It was also suggested there be a dress rehearsal for the Library Building Committee to be held at the Meeting House which is where the Town Meeting will be held.

Cary Hull reviewed some of the questions that have been asked to date.

It was noted information should be made available prior to the Town Meeting. The important thing is to educate the people.

5. Building Committee Update - nothing further.

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6. Librarian's Report

Linda Fox, Library Director, reported on the following -

She reviewed various programs noting programs have gone up about 18% and attendance has gone up about 55% indicating that people want to get together to do things. They are also keeping track of people coming in to the Library.

She noted the Library has been closed for several Mondays now due to snowstorms. She also noted July 4th is on a Saturday and asked if there was any objection to the Library being closed on both Friday and Saturday. No one objected. There was also discussion regarding closing on Tuesdays for the summer. Everyone should think about this and discuss it again next meeting.

There was discussion regarding whether people should be charged for the Library to print out tax forms now that the IRS doesn't supply forms any more.

There was discussion regarding proposed furniture and interior design not with new furniture but using what is currently available.

She also noted the Library started today using the new Verso Program.

There was a brief discussion regarding groups of people who have inquired about coming to the Library but chose not to because of the basement use or not enough room. Having these groups in Chester would be an advantage.

The Board members need to encourage people to come to the Town Meeting. There was discussion regarding possible emailing, phone calls, talk to friends, etc.

7. The Friends Report

Cary Hull reported The Friends have been busy. The Book Sale took place and there is another program being planned for the beginning of March.

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8. Any Other Business

Chairman Schreiber reminded everyone there will be a dry run presentation at Bob Gorman's house on Monday at 7:00 PM.

9. Adjournment

Motion by Gorman, second by Carter-Ward, to adjourn.
Unanimously approved. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Judith R. Brown, Recording Secretary