

**Chester Main Street Project Committee
Special Meeting, February 3, 2015
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1. Call to Order

The Chester Main Street Project Committee held a special meeting on Tuesday, February 3, 2015, at the Chester Town Hall, 203 Middlesex Avenue, Chester, Connecticut. Chairman Joplin called the meeting to order at 7:02 PM.

2. Seating of Members

Those in attendance were Michael Joplin, Steven Tiezzi, Chuck Mueller, Leslie Strauss, Charlene Janecek. First Selectman Ed Meehan, Brian Kent and Gary Giroux were also present.

3. Acceptance of 100% completion of engineering documents for Phase 1.

Gary Giroux noted the engineering plans were now at 100% completion.

4. Make recommendation to Board of Selectmen to go forward with project with a start date of not later than May 4, 2015.

There was much discussion regarding bridge construction. First Selectman Meehan noted it was still scheduled for January 2016. They haven't heard anything back from environmental people yet. They are asking for waiver of advertising. All utility submissions have been done. April is the response time.

Steven Tiezzi asked if aesthetic issues have been taken care of. Both Ed and Michael replied yes. Ed noted the bollards and fence have been changed based on comments received. The tree in front of 6 Main has been eliminated. There was discussion regarding new hydrant in front of 6 Main.

Gary Giroux noted the culvert profile is about 6 1/2" above existing profile. He reviewed the site plan in detail. Items discussed were grade, horizontal curb line, elevation of curb unchanged except for culvert area. He also noted there is virtually no impact on the front lawns of Stark

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and Kranyak.

Ed Meehan noted he delivered bid documents to D.O.T. this afternoon. They will review them for design standards and procedure. He asked for a 2 week turnaround.

There was a brief discussion regarding hydrant in front of Jacobson's office.

There was discussion regarding cemetery parking lot. Brian Kent noted the number of lights was reduced from 4 down to 3. They are using the shoebox lights with a lowered intensity fixture. Kent reviewed measurable light on pavement. They also specified NFO (neighbor friendly option). They will be using an 8' pole on top of concrete base which makes it 10' above pavement. There will be no visible glare. There is a 6" bituminous curb to prevent damage from backing cars. Brian noted the lights can be put on timers and the operation can be finetuned. In his opinion, this will be adequate lighting. Michael confirmed there will be a control panel at the stone pillar.

The area of the grassy strip was reconfirmed. There will be granite curbing through out. Michael confirmed there will be a handicap ramp at School Lane.

Stripping of the parking spaces between Kranyak and Laurel Hill Cemetery was discussed, as was the width of the roadway.

Ed reported on the easement for Laurel Hill Cemetery. The map has been given to the town attorney with a copy sent to the property owner. There are no other easements, only temporary construction rights from a few property owners.

Ed noted the Town Meeting is March 5th to approve the \$100,000. Its at the Meeting House at 7 PM. Chairman Joplin noted the Committee will not meet again until after the Town Meeting. Next regular meeting is March 10th.

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Ed reviewed the schedule. Bids out by March 10th, response due back by end of March. A few days will be needed to review the bids and qualify bidder. Bids need to be submitted to D.O.T. to get their authorization to award bid to lowest qualified bidder by April 10th. A contract can then be signed by April 20th and issue Notice to Proceed and start by May 4th. The site will be secured for the Memorial Day weekend.

Chairman Joplin noted once this project is well underway and we know the bridge is going to be replaced at some point the Committee needs to start thinking about the center of town.

Chairman Jopiin noted the Committee needs to be reinvigorated. He will contact all members to see if they are committed to remaining on the Committee moving forward.

Steven Tiezzi noted the Committee should start designing the next phase of the project immediately because it will probably take 2 ½ to 3 years.

5. Other Business, if any - none.

6. Bills for Payment

Motion by Mueller, second by Strauss, to approve Kent & Frost invoice in the amount of \$10,061.38 through the end of December. Unanimously approved. Motion Carried.

It was also recommended the Selectmen act independently on the next invoice which will be reviewed by both Ed Meehan and Michael Joplin ahead of time.

7. Approval of Minutes

Motion by Mueller, second by Strauss, to approve January 13, 2015 Minutes as written. Unanimously approved with Tiezzi and Janecek abstaining. Motion Carried.

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8. Audience of Citizens - none.

Chairman Joplin reminded everyone the next Committee meeting will be March 10th.

9. Adjournment

There being no further business, the meeting adjourned at 8:15 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the typed name.

Judith R. Brown, Recording Secretary