

1. Call to Order

The Chester Main Street Project Committee held its regular meeting on Tuesday, June 9, 2015, at the Chester Town Hall, 203 Middlesex Avenue, Chester, Connecticut. Chairman Joplin called the meeting to order at 7:00 PM.

2. Seating of Members

Those in attendance and seated were Michael Joplin, Steven Tiezzi, John Schroeder, Charlene Janecek, Chuck Mueller and Leslie Strauss.

3. Report from First Selectman on status of Phase 1, Quality Construction beginning work, discuss Quality's schedule for replacing culvert

Chairman Joplin noted a lot has happened. The first bidder was disqualified by D.O.T. They submitted 3 different numbers for the project. D.O.T. then said to go with the second bidder, Quality. Quality indicated they could start early June. There is a now lot of paint in the road and an outhouse in Laurel Hill Cemetery.

First Selectman Meehan noted the contract has been signed and performance bond in place. Gary Giroux prepared the construction schedule with Quality. All mark outs are done. Some items need to be verified particularly in the culvert area where the bypass pipe is located. Gary has signed off on the culvert shop drawings which were given to him at the construction meeting on May 27<sup>th</sup>. Culvert should be ordered and delivered. Catch basins are on order. There was a question on the design of the catch basins. The job is a standard CL catch basin. Detour signage has been installed. Trees have been posted. The tree in front of the Kranyak house can be taken down any time as it is hazardous. Two new catch basins are being added.

Location of the concrete pad for the bench going up the walkway was reviewed. The utility pole has a guide wire coming down where the bench was to go. Its easier to just move the bench to the opposite side. Granite curbing was reviewed. Chairman Joplin asked if there was granite curbing at the bench. Meehan replied yes.

The pre-construction meeting was reviewed. Meehan noted all the easements around the culvert area are in place. Easement for the small area in the parking lot has been signed.

Meehan noted there will be some changes in front of Jacobson's office. Waiting for Stadia Engineering to give drawings.

Meehan noted the Board of Finance approved the release of another \$100,000 if needed. Right now there is about 4½% for contingency.

With the extra \$100,000, there will be 10% contingency. Total project cost is \$1,083,088. Ed reviewed soft costs, construction costs, etc.

Meehan noted there is a change order for the 200 feet of granite curbing in front of Jacobson's with a couple of catch basins.

The laydown area is North Quarter Park near the basketball court.

Meehan noted Quality agreed to look at the section from School Lane to Middlesex Avenue. That would be a contract just between Quality and the Town. A quote was received from Tilcon to reclaim that area. Quality will see if they can match the quote. The lower wall in that area will stay as is.

Meehan noted the culvert work is first, then the storm drainage with catch basins going up the hill. The culvert is the big part of the project. They want to get it done and out of the way. Next would be Laurel Hill Cemetery drainage. They have to cut 7 trees in LHC.

Leslie Strauss asked if the poles being moved are associated with the bridge. Ed replied yes. He noted there are no poles or overhead utilities in Phase 1. The road stays exactly where it is now.

There was further discussion regarding new catch basins in front of Jacobson's as well as the granite curbing. Steven Tiezzi noted we knew about the curbing and drainage 6 weeks ago and asked why the drawings aren't done. This will be tracked as a change order.

4. Report from First Selectman Meehan on initial actions for Main Street Bridge Replacement, specifically schedule for moving of utility poles and placement of new pole, discussions with utility companies

It was noted CL&P and SNET decided utilities poles will be moved during July and August. It was supposed to be mid October. Some merchants are up in arms about this. The merchants are putting together a list of questions and suggestions. Chairman Joplin noted he and Ed Meehan will sit down go through the questions when received.

First Selectman Meehan noted the contract has been awarded to a bridge contractor in Cromwell. The D.O.T. is pushing hard to authorize utilities to purchase equipment they need. If they get into the fall and there is a slow down of work this would be damaging to a January start of bridge construction. A CL&P engineer indicating the linemen are up for contract negotiations this summer

and that may be an issue. There is a crew that just does new construction. If there is a storm event, they are called off. The strategy is to get in there early and if they finish early great. The schedule will be communicated as best we can. They will start after July 4<sup>th</sup> and set as many new poles in 2 to 3 days. There will be no parking or traffic in this area. Once poles are set they will coordinate schedule for transferring wires. The 3 critical poles are the ones in front of Simons, in front of 6 Main and in the parking lot of the Package Store. They have to let us know 3 or 4 days ahead what they are doing and where.

They can use their own flagmen, but we could also use our own constables. The pole in front of 6 Main is temporary during construction and then permanent afterward.

CT Water Company needs to get in before the end of this month to put valve in in front of the Villager.

John Schroeder asked if utility work could be done on Mondays and Tuesdays if everything closed. It was noted they won't do overhead utilities at night. Water Company will work at night. Need to check with Jacobson regarding WPCA work. Ed noted WPCA has about \$100,000 worth of work.

Chairman Joplin asked what everyone thought about the suggestion of the merchants just closing for February and March.

5. Review latest changes to overall plan having to do with pathway that accesses Maple Street Parking Lot (tree removal)  
This item was covered earlier in the meeting.

**6. Set Agenda for the Summer**

It was agreed to send out updates periodically and meetings will be cancelled if not necessary. There was discussion as to when to begin the next phase. It was agreed not to do the RFP for Phase 2 until Phase 1 was nearly complete. Phase 1 should be done by the end of September.

There was a brief discussion regarding bridge replacement including the laydown area, signage, parking, traffic, etc.

**7. Other Business, if any**

**8. Bills for Payment**

Motion by Mueller, second by Janecek, to approve Invoice of Kent & Frost in the amount of \$4,598.30 dated 4/27/15 #751. Voting in favor

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- Tiezzi, Mueller, Janecek, Strauss, Schroeder, Joplin. Opposed - none. Motion Carried.

Motion by Mueller, second by Tiezzi, to approve Invoice of Kent & Frost in the amount of \$5,283.61 dated 5/11/15 #759. Voting in favor - Mueller, Tiezzi, Janecek, Strauss, Schroeder, Joplin. Opposed - none. Motion Carried.

9. Approval of Minutes - April 28, 2015

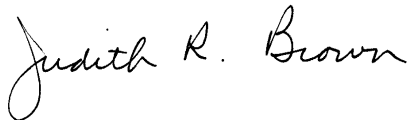
Motion by Mueller, second by Tiezzi, to approve April 28, 2015 Minutes as written. Voting in favor - Mueller, Tiezzi, Janecek, Joplin. Opposed - none. Abstained - Schroeder, Strauss. Motion Carried.

10. Audience of Citizens - none.

11. Adjournment

Motion by Janecek, second by Tiezzi, to adjourn at 8:15 PM. Voting in favor - Janecek, Tiezzi, Mueller, Strauss, Schroeder, Joplin. Opposed - none. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown".

Judith R. Brown, Recording Secretary