

**Minutes
Chester Clean Energy Team
May 8, 2017**

Members: Sandy Prisloe, Rick Holloway, Pat Woomer, Peter Harding, Bill Bernhart, Ed Meehan, Lauren Gister (ex officio) (*= not in attendance)
Guests: None

(Note: # indicates an action item carried over from a previous meeting)

The E-Team meeting was called to order at 9:04 a.m.

Audience of Citizens — None

Approval of minutes. Minutes of meeting on April 24, 2017 were approved.

1. Streetlights

- a. # We need a written policy for selection of streetlights (e.g. safety)
- b. Maintenance contract for 2 1/2 years being finalized.
- c. Decided to place 4 sample lights adjacent to each other on North Main St. for evaluation of color, brightness, shading. Location of samples will be posted in weekly e-mail blast.
- d. Light on Water St parking lot is not on inventory. **Pat** to check with Steve Bradley to determine who is paying for it now.
- e. Decided not to take option to label poles; fixtures will have unique numbers.
- f. We will hold a public meeting to accept and review input from townspeople. **Pat** will determine if a representative from Tanko can attend.
- g. **Pat** will request a sample page of the intended audit for information.

2. Solar installations at CES and the Firehouse

- a. A status report at the CES board meets this Wednesday morning.
- b. Neither (CES or Greenskies) proposal include the existing (Aegis) system. We will retain it and provide any necessary maintenance. We favor the Greenskies proposal -- simpler and lower cost for electricity. **Peter** will update the comparison spreadsheet for Lauren.
- c. **Pat** to confirm whether Greenskies intends to re-orient the Aegis system.
- d. There will be one net meter (for Eversource) but two production meters.
- e. **Pat** will request that Greenskies ask our local tree companies to bid on trimming.

3. Discussion of delegation of project responsibilities within the Energy Team.

4. Firehouse PPA status.

The proposed solar system would produce more energy than the Firehouse uses. We will wait on installing this system until Virtual Net Metering is available to the town.

5. Lighting upgrade in the existing Library. The savings may be too small to justify the time to approve the contract. Also, take no action until the status of the new library is determined.

6. Meeting House energy upgrade

- a. **Rick** to explore grants (e.g. CT Historical Commission) for planning as well as for the upgrades.
- b. **Rick** proceed with insulation contract.
- c. **Rick** evaluate effectiveness at end of fiscal year of insulation upgrades at the Town Hall this past winter.

7. EPA Portfolio Manager

Base year is 2011. **Sandy** will continue to update information.

8. Municipal Action Plan (MAP) update

- a. Still needs full table of accomplishments and of goals.
- b. **Rick** to provide information for Clean Energy Communities SurveyMonkey request.
- c. Use the streetlight project for E-Team PR boost at streetlight information sessions.
- d. Some towns include Energy as a separate chapter in their POCD. We will do the same.

9. Open Action items and MAP

The Municipal Action Plan (MAP) will be addressed once the push for Solarize Chester/Deep River has been completed. Bill B offered to help sort out the activity sheets.

Peter (?) will examine why the ductless mini-split condenser is located inside the Firehouse.

Jim S will obtain specific quotes for replacement of the Firehouse boilers.

Sandy EnergizeCT reports a need for update of login info and missing data.

Pat will inquire what Region 4 is doing to follow electrical costs.

Rick will request that Sharon Echtman add columns for the supplier, the rate, and the expiration date to the spreadsheet showing monthly electrical usages and costs .

Pat is completing the Action Plan for the Municipal Technical Assistance program..

Ed will draft a letter for **Lauren** to send to CT Water Co to see if they have any interest in partnering for a PV installation on their property near High Meadow Road.

6. New Business:

Energy Star Certification: will be addressed at a future meeting.

Energy Fair for public education: will be addressed at a future meeting.

Adjournment 11:04 am.

Next meeting 9:00 AM Monday, **June 12**, 2017

R.P. Holloway