

**Minutes
Chester Clean Energy Team
November 13, 2017**

Members: Pat Woomer, Sandy Prisloe, Rick Holloway, Peter Harding, Ed Meehan*, Lauren Gister (ex officio) (*= not in attendance)

Guests: None

The E-Team meeting was called to order at 9:10 a.m.

Audience of Citizens — None

Approval of minutes. Minutes of meetings on Sept 11 and Oct 13 were approved.

Update on Tanko Phase 1 install and certification process

Tanko has completed most of the lights east of Route 9. The western portion will be done during the coming week. **Sandy** will get a photograph of Red Thread in action for PR purposes.

Housings are light gray. Changing the order to bronzed housings would have delayed the project.

Jenny is accumulating comments or complaints from residents, and passing them on to Red Thread.

The **E-Team** will certify installation of lights for the Town. Sandy distributed maps and data sheets to be used for this purpose. Lights will be checked during the day and at night. **We plan to complete verification by 27 November.**

Tanko will be issuing two invoices: one for the cobra heads and another for the decoratives they will be modifying.

Lauren is following the billings, the payments, and the loans.

Eversource will not certify the installation until Red Thread has completed modification of cobra heads and decoratives in order to qualify for the rebate. Tanko is expected to help expedite the rebate.

One pole on Waterhouse Lane was not included in the inventory because it had been damaged and was hidden in shrubbery. **Lauren** will resolve how to have pole repaired and light replaced.

Lighting not included in the Tanko Project:

A wooden pole supporting a Scofield fixture in the Maple Street Parking Lot has fallen over because the base of the wooden pole rotted. **Rick** will inspect the remaining poles to determine if the poles need to be replaced.

The E-Team approved the purchase of up to 35 TCP 1600 lumen, 2700K bulbs and a similar number of frosted chimneys. **Rick** will provide ordering details to Lauren. These will be installed in all the pole lights in the Meeting House parking lot as a demonstration. John Divis will install these at his discretion in lamps at the Town Hall and the Maple Street parking lots as well as downtown as appropriate.

CES Contract and meeting with Board of Finance on 11/16

The long and complicated contract is still under review by the town attorney.
The BoF has already approved the expenditure.
Final approval will be at a town meeting to be held in December.

HES/IES program review.

3 apartments at the Cherry Hill low-income and elderly housing complex were inspected and upgraded by Wesson Energy in October. These 3 assessments should qualify us for the next \$5000 BIG grant. We have not yet received credit towards our next BIG grant. **Rick** will follow up on this and when the remaining 23 apartments will be scheduled for similar treatment.

Lauren is looking into reports on an old Small Cities Grant which was apparently never completely used up. The manager of Cherry Hill complex wants to use this towards needed upgrades there. It is possible that there is enough left in the grant to permit energy efficiency upgrades by other Chester residents as well.

Old Business -- Other Project Updates. No changes to report at this time.

Meeting House status.

As a result of insulation and new boilers, we have had favorable reports on improved comfort from the Meeting House Players and the Robbie Collomore Series committee.

Rick is looking into contractors to certify abandonment-in-place of the old underground oil storage tank in the Spring.

New Business

Lauren will be attending the convention of the CT Council of Municipalities (CCM) on Nov 29th. The topic will be sustainability programs for towns.

The E-Team will be working with her in the future to consolidate information on all the various programs and financial aid available to town governments and to residents to implement sustainable practices .

Open Action items (Note: # indicates an action item carried over from a previous meeting)

- # **Peter** will examine why the ductless mini-split condenser is located inside the Firehouse. [It was probably because the roof was unfinished at the time unit was installed. Cost to revise probably not worth the summer energy savings. We may evaluate this later.]
- # **Jim S** will obtain specific quotes for replacement of the Firehouse boilers.
- # **Pat** will inquire what Region 4 is doing to follow electrical costs.
- # **Rick** will request that Sharon Echtman add columns for the supplier, the rate, and the expiration date to the spreadsheet showing monthly electrical usages and costs . [per minutes of March 13, 2017 meeting, we recommended staying with Eversource as supplier until major changes in town have been completed. We will revisit this in October.]
- # **Ed** will draft a letter for **Lauren** to send to CT Water Co to see if they have any interest in partnering for a PV installation on their property near High Meadow Road. [this is complex because the Water Company is a public utility.]
- # **Municipal Action Plan (MAP) update** Still needs full table of accomplishments and of goals.
- # **Energy Star Certification:** will be addressed at a future meeting.

Adjournment: 10:35 AM

Next meeting 9:00 AM Monday, **December 11** 2017

R.P. Holloway