

Workplace Health and Safety Meeting Minutes

June 13th, 2016 Chester Town Hall

- I. **Call to Order:** The meeting was called to order at 9:34 am. Attendees: Jenny Watrous, Stephanie Romano, James Gryzbowski, Elizabeth Netsch. Introductions were made.
- II. **Previous Minutes:** The minutes of December 13th, 2016 were reviewed. Elizabeth Netsch moved to accept as presented and Jenny Watrous seconded. The minutes were accepted.
- III. **Business: Health and Safety Program Ideas** – Elizabeth mentioned trying to organize an employee fitness hour during lunch break. Yoga just ended and Karate will begin in July and run through the summer. Classes will be held in the Town Hall Community Room on Mondays at 5pm.
- IV. **Department Reports**
 - A. **Chester Hose Company:** One injury to report on in the Fire Department. The injury occurred during a drill in which the individual rolled their right ankle resulting in a hairline fracture.
 - B. **Chester Elementary School:** There are trees around the playground that need to be evaluated and determined whether or not to take them down. The damage done to the Project Adventure course will be fixed this summer.
 - C. **Chester Public Library:** Stephanie wants to get a railing put up by the 2 steps leading up to the Library. James Grzybowski made note that those steps are owned by the state and DOT will have to be contacted to request this improvement. Jenny said she would contact them.
 - D. **Park and Recreation:** The shed at the lake was sealed off so mice could not get in anymore. Public Works sprayed the trees at the lake for gypsy moths. Liz will be getting the Lake and CES ready for summer camp. This last CPR class was a success. 22 participants – 15 kids and 7 from the general public. Public Works removed the old toys from North Quarter Park. Liz is researching new playground equipment that can easily be moved.
 - E. **Police Services:** Jenny Watrous reported that the Town hired a new part time Police Officer that will start duty soon.
 - F. **Public Works:** No report
 - G. **Town Hall:** The wheels on all the tables in the Community Room have been removed because they were loose and uneven. As mentioned earlier, Karate will be held in the Community Room on Mondays through the summer.
- V. **Audience of Citizens** – None.
- VI. **Other Business** – None
- VII. **Next Meeting:** September 12th, 2017.
- VIII. **Meeting was adjourned at 9:51 am.** Motion by Elizabeth Netsch, seconded by James Gryzbowski. Approved.

Respectfully submitted, Jenny Watrous