Procedure for a residential or commercial connection to Chester Sanitary Sewer System (other than food service)

1. Confirm that you are within the designated sewer service area in order to connect to the sewer system. See the map of the sewer service area on the chesterct.org website under the subtitle “Town Government”, and below that, “Water Pollution Control Authority”, “Reference Material" Sewer service map. The Sewer Service area is the yellow and pink shaded portions.

2. Before any work is begun, the Contractor, applicant or property owner must:
   • Submit a Notice of Application to the Inland Wetlands Agency.
   • Complete Part 1 of this application and submit to WPCA with a check for the application and discharge fee of $2,000.

   Inland Wetlands Agency and the Sanitarian are in the Development Office, second floor of Town Hall.

   The Notice of Application to the Inland Wetland Agency is the attached form on page 3.

   If there are any wetlands or watercourses, including drainage areas or seasonally wet areas on the subject property, or if any of the proposed activity is within 100 feet of any designated wetland or watercourse, you must apply to Inland Wetlands Agency for permission to proceed.

   If there are no Inland Wetland Agency restrictions, they will sign the Notice of Application and return it to you. Submit that signed Notification with the completed Part 1 of this application to WPCA before you begin work.

   If there are Inland Wetland concerns you will need to address those concerns with that agency and provide evidence of compliance to WPCA before you proceed with construction.

3. Upon submission of Part 1 of the application, approval by Inland Wetland Agency, and payment of the $2,000.00 fee, WPCA will then give the applicant permission to proceed with construction. WPCA will retain a copy of Part 1 of your application and return the original to you to complete Part 2 and Part 3.

4. Once approved to begin work, the contractor should contact Nathan Jacobson Associates, our Town Engineers (860) 526-9591, to coordinate construction and inspection schedules.

5. Until all work is completed and inspected by the engineer, the sanitarian and WPCA, the contractor should keep the application in his possession for the purpose of collecting inspection signatures. It is incumbent on the contractor or applicant to get these inspections and signatures.

6. Return completed and signed application to WPCA for final “Permit to discharge” signature.
Application to connect to Sanitary Sewer System
Fee: $2000.00 (includes application, inspection and discharge permit)

PART 1: To be completed prior to construction and submitted to WPCA with payment.

Job Location Address: ____________________________________________________________

Map: _______ Lot: _______

Type of building: Residential: _______ Commercial: _______ Other (specify): _______

Type of construction: New: _______ Repair: _______ Addition: _______

Owner: ___________________________ Sewer Contractor: ______________________________

Address: ___________________________ Address: ______________________________________

Telephone: ___________________________ Telephone or e-mail: __________________________

Water Supply: Well: _______ Public water: _____________

Population of premises (estimated): _______ Number of bedrooms: _______

Fixtures:


Garbage disposal: _______ Dishwasher: _______ Clothes washer: _______

Applicant (signature): ________________________________ Date: ____________________

System designed by: ________________________________

Approval to proceed with construction (WPCA) ____________________ Date: __________________

PART 2: Once construction is complete, submit as-built drawings and obtain inspections indicated below.

As-built submitted to Building Department: ________________________ Date: ______________

Inspections:

Sanitarian: _____________ Engineer: _______________

PART 3: Submit completed application to WPCA for final approval.

Final Permit to Discharge (WPCA): ___________________________ Date: ____________________
NOTICE OF APPLICATION

To:  Inland Wetland Agency
     Town of Chester

From: Applicant for a WPCA Sanitary Permit to Discharge

Subject: Notification to Inland Wetland Agency of Application for a Sanitation Permit

Applicant Name (print): _________________________________________________

Property Owner: (if different) ________________________________________

Property Address: ____________________________________________________

Map: __________    Lot: _______

Description of proposed activity: _____________________________________________
   ___________________________________________________________________

Are there any wetlands or watercourses, including drainage areas or seasonally wet areas, on the subject property?

Yes: __________   No: _________

Is any of the activity proposed in your application within 100 feet of any wetland or watercourse?

Yes: __________   No: _________

Applicant’s signature: ________________________   Date:  __________________

If you have answered “yes” to either of the above questions, Inland Wetlands may require you to submit an application to them (available from Inland Wetlands) along with a site plan. You must have clearance from Inland Wetlands before you begin any construction.

To Inland Wetlands: If you have no restrictions to impose on this proposed sewer connection, please sign and date below and return to applicant or to WPCA as part of applicant’s Permit to Discharge.

Inland Wetlands Agency review and approval: ___________________________________

Date of approval: ________________________________