

Town of Chester
WPCA
203 Middlesex Avenue
Chester, CT 06412



telephone: 860-526-0013
facsimile: 860-526-0004
www.chesterct.org
wpca@chesterct.org

Procedure for a residential or commercial connection to Chester Sanitary Sewer System (other than food service)

1. Confirm that you are within the designated *sewer service area* in order to connect to the sewer system. See the map of the sewer service area on the chesterct.org website under the subtitle "Town Government", and below that, "Water Pollution Control Authority", "Reference Material" [Sewer service map](#). The Sewer Service area is the yellow and pink shaded portions.
2. Before any work is begun, the Contractor, applicant or property owner must:
 - Submit a Notice of Application to the Inland Wetlands Agency.
 - Complete **Part 1** of this application and submit to WPCA with a check for the application and discharge fee of \$2,000.

Inland Wetlands Agency and the Sanitarian are in the Development Office, second floor of Town Hall.

The Notice of Application to the Inland Wetland Agency is the attached form on page 3.

If there are any wetlands or watercourses, including drainage areas or seasonally wet areas on the subject property, or if any of the proposed activity is within 100 feet of any designated wetland or watercourse, you must apply to Inland Wetlands Agency for permission to proceed.

If there are no Inland Wetland Agency restrictions, they will sign the Notice of Application and return it to you. Submit that signed Notification with the completed **Part 1** of this application to WPCA before you begin work.

If there *are* Inland Wetland concerns you will need to address those concerns with that agency and provide evidence of compliance to WPCA before you proceed with construction.

3. Upon submission of **Part 1** of the application, approval by Inland Wetland Agency, and payment of the \$2,000.00 fee, WPCA will then give the applicant permission to proceed with construction. WPCA will retain a copy of **Part 1** of your application and return the original to you to complete **Part 2** and **Part 3**.
4. Once approved to begin work, the contractor should contact Nathan Jacobson Associates, our Town Engineers (860) 526-9591, to coordinate construction and inspection schedules.
5. Until all work is completed and inspected by the engineer, the sanitarian and WPCA, the contractor should keep the application in his possession for the purpose of collecting inspection signatures. It is incumbent on the contractor or applicant to get these inspections and signatures.
6. Return completed and signed application to WPCA for final "Permit to discharge" signature.

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Application to connect to Sanitary Sewer System
Fee: \$2000.00 (includes application, inspection and discharge permit)

PART 1: To be completed prior to construction and submitted to WPCA with payment.

Job Location Address: _____
Map: _____ Lot: _____
Type of building: Residential: _____ Commercial: _____ Other (specify): _____
Type of construction: New: _____ Repair: _____ Addition: _____
Owner: _____ Sewer Contractor: _____
Address: _____ Address: _____
Telephone: _____ Telephone or e-mail : _____
Water Supply: Well: _____ Public water: _____
Population of premises (estimated): _____ Number of bedrooms: _____

Fixtures:

Bathtubs: _____ Showers: _____ Deep sink: _____ Sinks: _____ Toilets: _____ Urinals: _____
Garbage disposal: _____ Dishwasher: _____ Clothes washer: _____

Applicant (signature): _____ Date: _____

System designed by: _____

Approval to proceed with construction (WPCA) _____ Date: _____

PART 2: Once construction is complete, submit as-built drawings and obtain inspections indicated below.

As-built submitted to Building Department: _____ Date: _____

Inspections:

Sanitarian: _____ Engineer: _____

PART 3: Submit completed application to WPCA for final approval.

Final Permit to Discharge (WPCA): _____ Date: _____

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NOTICE OF APPLICATION

To: **Inland Wetland Agency**
Town of Chester

From: Applicant for a WPCA Sanitary Permit to Discharge
Subject: Notification to Inland Wetland Agency of Application for a Sanitation Permit

Applicant Name (print): _____

Property Owner: (if different) _____

Property Address: _____

Map: _____ Lot: _____

Description of proposed activity: _____

Are there any wetlands or watercourses, including drainage areas or seasonally wet areas, on the subject property?

Yes: _____ No: _____

Is any of the activity proposed in your application within 100 feet of any wetland or watercourse?

Yes: _____ No: _____

Applicant's signature: _____ Date: _____

*If you have answered "yes" to either of the above questions, Inland Wetlands may require you to submit an application to them (available from Inland Wetlands) along with a site plan. **You must have clearance from Inland Wetlands before you begin any construction.***

To Inland Wetlands: If you have no restrictions to impose on this proposed sewer connection, please sign and date below and return to applicant or to WPCA as part of applicant's Permit to Discharge.

Inland Wetlands Agency review and approval: _____

Date of approval: _____