

Minutes
Chester Clean Energy Team
January 8, 2018

Members: Pat Woomer, Sandy Prisloe, Rick Holloway, Peter Harding,
Ed Meehan, Lauren Gister (ex officio) (*= not in attendance)

Guests: None

The E-Team meeting was called to order at 9:10 a.m.

Audience of Citizens — None

Approval of minutes. Minutes of the Special Meeting on November 30, 2017 to discuss streetlight program status will be distributed later for approval at the February meeting.

Action Pat

Review of Tanko Phase 1 install and certification process.

The team reviewed all discrepancies noted during the certification as well as complaints or comments received in the selectmen's office. These have been transmitted to Debra H. We await a response. Clarified that the movement of lights is not in the scope of this project.

Lauren will have an electrician deactivate the discontinued light on Waterhouse Ln.

The project has been paid for 2/3 by the loan. The remainder will be paid off when the Town receives the rebate from Eversource. Since we are awaiting the Eversource certification audit, Lauren will make sure that any charges will be tied to the date of completion of installation, not to the date of the Eversource audit.

The cost of moving existing fixtures to new poles as they are replaced by Eversource or other utilities was discussed. This is a long-term concern. It was felt this should be an Eversource responsibility. Lauren will ask what other towns in the CCM have done about this. Lauren will also determine from Dave Racke (Eversource) the criteria for pole replacement. If Eversource maintains a spreadsheet for this, can Chester receive a copy,

A capital fund needs to be established for the eventual replacement of the LED lights.

Lighting for the Town parking lot on Water Street was discussed. The light on the pole across the street has been removed. Existing area lights mounted on the building in the lot will be used to light the parking lot. Lauren will investigate whether this can be included in the lease arrangement for the building which is presently being negotiated.

Update on Phase 2 retrofit for parking lot and Main Street pole-top lamps.

Pole-top lights in all Municipal parking lots and walkways will be replaced with 100Watt equivalent LED bulbs inside frosted chimneys. Lights along Main Street will have 40 W equivalent Edison filament bulbs inside clear chimneys. All materials have been purchased at a cost of \$201.54 for frosted chimneys and \$83.94 for bulbs.

The new bulbs and chimneys will be installed and all glass panels cleaned by LaPlace-Eagan in the Spring. Estimated cost is approx \$1200. This will be paid for out of funds remaining in the BIG grant #1 account so that this account can be closed. (Note that \$375 is being held aside in this account to cover up to five \$75 rebates for HES audits.)

CES Contract and meeting with BoF. The contract has been through final review and is waiting to be signed.

BIG Grant and HES program status and review.

The closeout of the first BIG Grant was discussed above. The completed application for the second BIG Grant was received and approved by Natalia Sudyka | Energy Efficiency Consultant, Energy Efficiency | Eversource |. It is not clear when we will receive the funds.

The status of the HES program for Cherry Hill apartments is uncertain, given the demise of the Clean Energy Communities program by the State. **Rick** to follow both of these items.

Request from POCD for Energy Team updated information.

Rick will distribute, for comment, the proposed Table of Energy Team Accomplishments. **Pat** will request clarification and feedback from the POCD consultant. This topic will be explored further at the next E-Team meeting.

Old Business -- Other projects

Meeting House. A firm quote has been received for removal of the old underground oil storage tank (\$6500). **Lauren** will determine if additional quotes are required.

Open Action items (Note: # indicates an action item carried over from a previous meeting)

- # Peter will examine why the ductless mini-split condenser is located inside the Firehouse. [It was probably because the roof was unfinished at the time unit was installed. Cost to revise probably not worth the summer energy savings. We may evaluate this later.]
- # Jim S will obtain specific quotes for replacement of the Firehouse boilers.
- # Pat will inquire what Region 4 is doing to follow electrical costs.
- # Rick will request that Sharon Echtman add columns for the supplier, the rate, and the expiration date to the spreadsheet showing monthly electrical usages and costs . [per minutes of March 13, 2017 meeting, we recommended staying with Eversource as supplier until major changes in town have been completed. We will revisit this in October.]
- # Ed will draft a letter for Lauren to send to CT Water Co to see if they have any interest in partnering for a PV installation on their property near High Meadow Road. [this is complex because the Water Company is a public utility.]
- # Municipal Action Plan (MAP) update Still needs full table of accomplishments and of goals.
- # Energy Star Certification: will be addressed at a future meeting.
- # Lauren is looking into reports on an old Small Cities Grant which was apparently never completely used up. The manager of Cherry Hill complex wants to use this towards needed up-grades there. It is possible that there is enough left in the grant to permit energy efficiency up-grades by other Chester residents as well.

Adjournment: 10:45 AM

Next meeting 9:00 AM Monday, January 5, 2018

R.P. Holloway