

## **Workplace Health and Safety Meeting Minutes**

**March 6th, 2018 Chester Town Hall**

I. **Call to Order:** The meeting was called to order at 9:38am. Attendees: Jenny Watrous, Stephen Pendl, Elizabeth Netsch and John Divis. Introductions were made.

II. **Previous Minutes:** The minutes of December 12, 2017 were reviewed. John Divis moved to accept as presented and Elizabeth Netsch seconded. The minutes were accepted.

III. **Business: Health and Safety Program Ideas** –CPR, First Aid, Ballroom Dancing, Yoga and Karate are all in full swing.

### **IV. Department Reports**

**A. Chester Hose Company:** No report.

**B. Chester Elementary School:** No report.

**C. Chester Public Library:** No report.

**D. Park and Recreation:** 3 new employees were just hired to fill the camp counselor/lifeguard positions.

**E. Police Services:** No report.

**F. Public Works:** Flagger training is all up to date.

**G. Town Hall:** The AED machine will have to go to Cedar Lake for the summer so the one at the Town Hall will have to be replaced. There was mention of one being donated. Waiting to hear further information on that.

V. **Audience of Citizens** – None.

### **VI. Other Business**

VII. **Next Meeting:** June 12th, 2018.

VIII. **Meeting was adjourned at 9:50 am.** Motion by Elizabeth Netsch, seconded by John Divis. Approved.

Respectfully submitted, Jenny Watrous