

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, April 16, 2018, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Peggy Carter-Ward, Elizabeth Tucker and Denny Tovey. Chairman Schreiber called the meeting to order at 7:02 PM.

2. Secretary's Report

Motion by Carter-Ward, second by Tucker, to approve March 19, 2018 Minutes amended as follows:

- **Under 4. Update on POCD, 3rd paragraph, 4th sentence should read, "Tovey noted he disagreed with the numbers the Board of Finance presented at the September meeting."**
- **Under 4. Update on POCD, 6th paragraph, 1st sentence should read, "Tovey noted the problem with the existing building when they did the expansion was it compromised the front of the building."**

Unanimously Approved.

3. Treasurer's Report

The Monthly Treasurer's Report was distributed. Balances, checks cleared and transfers were reviewed. **Motion by Carter-Ward, second by Schreiber, to approve Treasurer's Report as presented. Unanimously Approved.**

4. Update on Plan of Conservation & Development

Denny Tovey noted the Committee is working on a Mission Statement on where we want to see the Town of Chester in 10 years. There is another meeting on March 29th. The Committee discussed the results of the surveys and public meetings. Items discussed were improvements to the Playground, future parking and the Library. There also was discussion regarding the status of the Town Budget as well as the Education Budget. Chairman Schreiber noted the Board of Finance used to call every board and commission in to discuss their budgets, but they don't do that any more.

5. Review of FAQ's – Elizabeth Tucker & Karen Badger to work on

Elizabeth Tucker noted she is continuing to review the FAQ's. Peggy Carter-Ward noted one question should be what are the options if we stay in the existing building. It won't be accessible. If it's to be accessible, it would have to have an elevator. Denny Tovey will see if he can find the old plans.

Chairman Schreiber noted the the Town is going to fix the parking lot on Maple Street and the floor in the Meeting House. She reiterated she will talk to First Selectwoman Gister about the status and moving forward with the Library project.

6. Audience of Citizens – none.

7. Other – none.

8. Librarian's Report

Director Romano noted the Saturday programs have had great showings. Egg Decorating had about 35 parents and kids. Hogan's Hope had a small turnout, but they will come back in the Fall. The first Library staff meeting was held last Friday. They will continue to meet quarterly. The meeting went well. Romano noted she is working on long range goals and a portable maker space for “tweens and kids.” She is looking into an LST Grant. Next program is May 16th - “Sweethearts at Sea.” There was a brief discussion regarding publicity for these programs. It was suggested there should be a separate Library Website. Chairman Schreiber will discuss this with First Selectwoman Gister.

9. The Friends Report

No report was available.

10. Adjournment

Motion by Carter-Ward, second by Tucker, to adjourn at 8:00 PM. Unanimously Approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown".

Judith R. Brown, Recording Secretary