

These minutes are subject to approval at the next Estuary Transit District Meeting

ESTUARY TRANSIT DISTRICT
MANAGEMENT CONTRACT COMMITTEE MEETING
17 INDUSTRIAL PARK ROAD
CENTERBROOK, CONNECTICUT
FRIDAY, MAY 18, 2018

CALL TO ORDER

The meeting was called to order by Noel Bishop, Chairman at 11:10 a.m. In attendance included Leslie Strauss, Angus MacDonald, Peter Bierrie and Joe Comerford.

The current contract with First Transit expires 11/30/18. A copy of a draft RFP for Estuary Transit District Management services was distributed and discussed by the Committee.

Joe Comerford will incorporate all of the Board member comments/revisions to the draft RFP. When updated and reviewed by legal counsel, the RFP will be advertized in the Hartford Courant and the APTA industry site. Joe Comerford will provide the RFP to requestors and keep a list of same. Any questions regarding the RFP will be directed to First Selectman Bishop. The Committee will then meet to discuss/answer all questions. A copy of all of the questions and answers will be forwarded to all bidders as an Addendum. RFP responses (one original and 7 copies) will be forwarded the Noel Bishop, First Selectman Westbrook (Chairman of the Management Contract Committee).

Noel Bishop made a motion to adjourn the meeting at 11:00 a.m. Peter Bierrie seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk