

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

CHESTER BOARD OF SELECTMEN
REGULAR MEETING
Wednesday, August 8, 2018
203 Middlesex Ave.
Community Meeting Room
Chester, CT

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:03 p.m. In attendance included First Selectwoman Gister, Selectwoman Janecek, Selectman Grzybowski, Doug Williams and several representatives from the Cherry Hill complex.

Lauren Gister reported on an error/typo on the agenda. This evening's meeting is a REGULAR meeting of the BOS, not a SPECIAL meeting as posted.

Charlene Janecek made a motion to add to the agenda approval of the Homeland Security Grant Resolution. James Grzybowski seconded the motion. The motion passed unanimously.

APPROVAL OF MINUTES

Charlene Janecek made a motion to approve the minutes from the July 17, 2018 BOS meeting as amended. Jamie Grzybowski seconded the motion. The motion passed unanimously.

Amendments

Page 1 – Strike “The importance of Board/Commission members attending meetings was stressed” and change to: “importance of diversity of membership on Boards/Commissions and full membership on Boards/Commissions” was discussed.

Page 3 – Strike “Due to the “split off” of the Ambulance, new positions were added” and change to “new positions were added to assist in managing the Ambulance within the Hose Company.”

APPOINTMENTS TO BOARDS AND COMMISSIONS

As a member of the Health District, Chester is eligible for a Director Position on the Health District Board of Directors. The Board meets in the 3rd week of September.

James Grzybowski made a motion to appoint First Selectwoman Gister to the Health District Board of Directors. Charlene Janecek seconded the motion. The motion passed unanimously.

CHERRY HILL

Mr. Williams reported on the need for the Town's assistance/support regarding the Small Cities Grant application. If awarded, the Grant would be used for needed improvements (heat pumps, windows, paving) at the facility as reported to the BOS at previous meetings. It was requested that grab bars be added to the application. Mr. Williams requested that First Selectwoman Gister contact Mr. Krute regarding the application.

James Grzybowski thanked Mr. Williams for the copy of the proposal and estimates submitted and requested a copy of the facility's audit report. Mr. Williams will forward same to the First

Selectwoman's office. James requested that a tour the facility be scheduled for the BOS. Mr. Williams will schedule same with the First Selectwoman's office.

Lauren questioned maintenance and improvement items (paint, carpeting, etc.) in the request including the frequency of apartment upgrades/re-modeling. Mr. Williams reported that the facility has experienced 3 evictions over 26 years. When a tenant leaves, a complete rehab of the apartment including appliances, carpeting, painting, and sealing is completed. Repairs to units are done on an as needed basis. Extensive cleaning is often necessary when a "smoker" moves out of a unit. It was suggested that the facility become a "non-smoking" facility. It was reported that USDA has not adopted/mandated a "non-smoking" policy to date. Pets (up to 30-pound dogs) are allowed at the facility. Lauren requested a copy of the rules and regulations for the complex and a draft lease.

Audience members/Cherry Hill residents were present and provided comments supporting the Small Cities application and requesting BOS support of same. A resident requested more services for Seniors including a gathering place. Lauren reported that a possible partnership with the Haddam Senior Center has been discussed. Also, the Community Meeting Room at the Town Hall is available for groups.

59 WINTHROP ROAD

Lauren updated the BOS on the 59 Winthrop Road property. As of 7/7, the Town of Chester is the legal title owner of the property. Attorney Bennett reported to Lauren that Mr. Komondy has expressed an interest in purchasing the property back from the Town. There has been discussion regarding redeeming the property; however, no money was proffered. To date, Mr. Komondy has not removed his personal property from the premises. The Town may need to begin the eviction process.

END OF YEAR TRANSFERS

BOS

From: 10-01-01-1000-111	BOS Temp. Part time	\$210
From: 10-01-01-1000-270	BOS General Legal	\$1322
From: 10-01-13-1000-125	BOF General Contingency	\$569
To: 10-01-01-1000-360	BOS Community Events	\$2,101

P&Z

From: 10-01-13-1000-365	BOF Outside Contractor	\$652
To: 10-01-20-1000-365	P&Z Outside Contractor	\$652

ZBA

From: 10-01-13-1000-125	BOF General Contingency	\$16
To: 10-01-22-1000-106	ZBA Outside Clerical	\$16

Highway – due to Spring storms (plowing, tree removal)

From: 10-02-30-1080-104	Highway Overtime Payroll	\$3,243
From: 10-01-13-1000-125	BOF General Contingency	\$64,108
To: 10-02-30-1080-103	Highway – Gen Maint Reg. Payroll	\$7,213
To: 10-02-30-1081-365	Highway – Tree Maint Outside Contr.	\$14,925
To: 10-02-30-1160-104	Highway – Winter Maint Overtime Payroll	\$3,832
To: 10-02-30-1160-365	Highway – Winter Maint Outside Contract.	\$41,381

Buildings/Grounds – due to additional funds expended on 20 Water Street property

From: 10-05-55-1000-325	Employee Benefits Medical Insurance	\$13,129
To: 10-02-36-1000-365	Buildings/Grounds Outside Cont. Other	\$13,129

Fire Marshal – due to necessary Fire Marshal inspections

From: 10-05-55-1000-325	Employee Benefits Medical Insurance	\$12,715
To: 10-03-42-1075-365	Fire Marshal – Outside Contractor	\$12,715

Police

From: 10-03-45-1000-117	Police Resident Trooper	\$23,541
To: 10-03-45-1000-119	Police Resident Trooper Overtime	\$5,201
To: 10-03-45-1000-123	Police Constable Private Duty	\$18,340

Lauren reported that the overage Resident Trooper is due to Chester not being required to pay 100% as budgeted. Also, the interim Resident Trooper was paid at a lower pay grade.

Lauren Gister made a motion to approve the above transfers and forward to BOF for further action as presented. Charlene Janecek seconded the motion. The motion passed unanimously.

HOMELAND SECURITY GRANT RESOLUTION

James Grzybowski made a motion to approve and authorize First Selectwoman Gister to execute documents on behalf of the BOS regarding the Town’s Homeland Security Grant and to enter into and deliver to the State of Ct. Dept. of Emergency Services any and all documents necessary and appropriate under the Grant. Charlene Janecek seconded the motion. The motion passed unanimously.

SELECTMEN’S REPORTS

Charlene reported:

- The Main Street Committee met at the “Wall” to review proposed parking (new striping). The Committee “walked” the area and obtained input from local business owners (request for striped parking spots). The majority of Committee members felt the area should remain in its current configuration, 7 spaces, relocating the handicap spot to across the street. The next Main Street Committee meeting is schedule 8/28 @ 7 p.m. Revised drawings of the area will be available with the agenda to the meeting.
- E-mails from residents regarding the project have been received and forwarded to the Main Street Committee.

Lauren reported:

- The LOTCIP program is moving forward. Those funds will remain available and “in play”. The COG may entertain accepting new applications for the funding. Lauren forwarded a letter to the DOT requesting the commitment to funding letter. DOT has been in receipt of all responses to their questions for over one year.
- Signs – the sign at the end of Exit 6 should be installed in the very near future. Also, signs (parking, alcohol, etc.) for Cedar Lake have been ordered and will be installed.
- Judy Brown will return next week.
- Reminder – Primary scheduled 8/14/18.

AUDIENCE OF CITIZENS – None.

ADJOURNMENT

Charlene made a motion to adjourn the meeting. James Grzybowski seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk