

1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, September 17, 2018, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Terry Schreiber, Sandy Senior-Dauer (arrived 7:10 PM), Karin Badger, Peggy Carter-Ward, Elizabeth Tucker. Library Director Stephanie Romano was also present as was Judy Brown, Recording Secretary. Chairman Schreiber called the meeting to order at 7:05 PM.

Chairman Schreiber welcomed Judy Brown back after an extended absence.

2. Secretary's Report

**Motion by Carter-Ward, second by Tucker, to approve Special Meeting Minutes of June 4, 2018 amended as follows**

- **Under 3. Treasurer's Report, correct “Treasurer Tucker” to “Treasurer Carter-Ward”.**

**Unanimously Approved.**

3. Treasurer's Report

Treasurer Carter-Ward noted there was no activity last month other than \$1.25 in interest. **Motion by Tucker, second by Schreiber, to accept Treasurer's Report as presented. Unanimously Approved.**

4. Final Draft of Information Page to Answer Basic Questions

Elizabeth Tucker reviewed the 8 Frequently Asked Questions. Minor edits were made which Elizabeth will incorporate.

5. Update on Grant

Chairman Schreiber noted First Selectwoman Gister filled out all the questions regarding the State Grant, but has not heard back yet.

6. Update on Air Conditioning

It was noted the Air Conditioning failed during the heat wave. A new unit has been ordered through Foley. The library will need to close for a day or two for installation. The unit cost is about \$8,000 and will come out of the Buildings and Grounds account. Drop down stairs also need to be installed before AC installation.

7. Audience of Citizens – none.

8. Other – none.

9. Librarian's Report

Director Romano reported on the following -

- There was an issue with Overdrive not recognizing Chester's patrons that resolved itself.
- The Turtle Program will be rescheduled due to cancellation because of a lightning storm.
- Hogan's Hope Project is the 29<sup>th</sup>, TV station is coming to televise it.
- There will be an October Writer's Workshop "Woman in the Windows."  
Chairman Schreiber asked if there could be more publicity for this program.

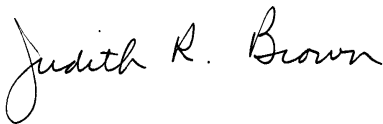
10. The Friends Report

Director Romano noted The Friends had their Book Sale at the Chester Fair. Cary Hull also submitted a Grant for the Teen Tween Maker Space. The Holiday Book Sale will be from November 30<sup>th</sup> to December 2<sup>nd</sup>.

11. Adjournment

**Motion by Schreiber, second by Carter-Ward to adjourn at 7:50 PM.  
Unanimously Approved.**

Respectfully submitted,



Judith R. Brown, Recording Secretary