

**Minutes
Chester Clean Energy Team
October 15, 2018**

Members: Pat Woome*, Sandy Prisloe, Rick Holloway, Peter Harding,
Ed Meehan, Lauren Gister* (ex officio) (*= not in attendance)

The E-Team meeting was called to order at 9.12 a.m.

Audience of Citizens — None

Approval of minutes. There were no September minutes to approve.

CES Install status

There does not appear to be any activity at present. **Ed** will check with James G to clarify the present status, and will review the storage of panels at the Town Garage.

Reinstallation of the old CES solar system at the Firehouse

No bids were received for the re-installation at the Firehouse of the former CES PV system. **Ed** will speak to Chris Lenda at Aegis to determine why people didn't bid.

LED Bulb swap and sustainability fair on October 27th

This was discussed extensively. A list of action items was developed for members of this committee.

Streetlight maintenance program

Sandy and Jenny will obtain the final GIS spreadsheet from Tanko, the final remaining item in the lighting conversion contract. **Sandy** will compare this with the Eversource spreadsheet which ES is using to charge the town. There are known discrepancies.

Rick is awaiting a reply from Red Thread regarding dealing with them directly rather than going through Tanko for service requests.

Phase 2 LED Installation

Scott Mills has been working full-time for the Town Crew. He should be available to continue with this project in 2-3 weeks.

List of action items carried over from previous meetings. (see following page).

A few items were removed as noted. Others will be discussed at the next meeting.

EPA Portfolio Manager access and distribution of data

This will be continued on the agenda for the next meeting of the E-Team.

PoCD write up request/Energy Team Accomplishments

Pat to provide this list to Rick for enlargement at Staples if required.

Adjournment: 10:02 AM

Next meeting 9:00 AM Monday, **November 19, 2018**

R.P Holloway

Energy Task Force — Open Action items updated 10/15/2018

_(Note: # indicates an action item carried over from a previous meeting)

Fire Chief will obtain specific quotes for replacement of the Firehouse boilers.

Pat will inquire what Region 4 is doing to follow electrical costs.

Complete pending confirmation that ES will fill this data.

Ed will draft a letter for **Lauren** to send to CT Water Co to see if they have any interest in partnering for a PV installation on their property near High Meadow Road. [this is complex because the Water Company is a public utility.]

Energy Star Certification: will be addressed at a future meeting.

Lauren is looking into reports on an old Small Cities Grant which was apparently never completely used up. The manager of Cherry Hill complex wants to use this towards needed upgrades there. It is possible that there is enough left in the grant to permit energy efficiency upgrades by other Chester residents as well.

Lauren will have an electrician deactivate the discontinued light on Waterhouse Ln.

Lauren will ask what other towns in the CCM have done about the cost of moving existing fixtures to new poles as they are replaced by Eversource. **Lauren** will also determine from Dave Racke (Eversource) the criteria for pole replacement. If Eversource maintains a spreadsheet for this, can Chester receive a copy?

Lauren will investigate lighting for the Town parking lot on Water Street and whether this can be included in the lease arrangement for the building which is presently being negotiated.

Lauren will ask Public Works to evaluate how many wooden poles need to be replaced (at Town Hall and in the Maple Street parking lot).

Members of the E-Team need to review the list of accomplishments and provide data on actual or expected energy reductions. The list needs to be divided into appropriate categories.

Rick and Sandy will reformat the spreadsheet used by the Finance department to enable faster entry of water and fuel oil data into the EPA PM.

Pat will provide a revised copy of the draft Municipal Action Plan generated under the Technical Assistance program to the PoCD committee.

Tyler Bruns of American Merchant Services offered to send a proposal for them to be the supplier of electricity to the town, similar to what the town now buys through CCM. This could involve a fixed-price contract for up to 4 years. He left a draft of a letter of authorization which would allow AMS to obtain electrical use information from Eversource.