

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF CHESTER, CONNECTICUT
BOARD OF SELECTMEN
REGULAR MEETING
Wednesday, November 14, 2018
Community Meeting Room
Chester Town Hall
Chester, Connecticut

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:01 p.m. In attendance included: First Selectwoman Gister, Selectwoman Janecek, and Selectman Grzybowski.

AUDIENCE OF CITIZENS – None.

CHERRY HILL IMPROVEMENT REQUEST

As previously discussed, the management of the Cherry Hill complex, (the only designated affordable housing in Chester) has requested that the Town submit a Small Cities grant application on their behalf for upgrades to heating systems, paving, sidewalks and windows. The BOS has reviewed Cherry Hill's leases, financial reports, etc. The BOS also did a "walk through" of the complex.

Lauren reported that she has discussed the project/request with Dale Kroup, Grant Writer. In his opinion, there is no other project in Chester that would meet the application deadline. He had no reservations about working with the Town on a grant application; however, he stressed the importance of knowing what the focus of the Small Cities Grant will be for this round of requests. This information was expected in November but; to date, the State has not released this data.

The grant application is due in April. No town match is required and the grant writer would be paid out of the proceeds of the grant. Management of the grant would be part of the agreement with the grant writer and Cherry Hill.

James Grzybowski made a motion to support the Small Cities Grant Application on behalf of the Cherry Hill Housing complex. Charlene Janecek seconded the motion. The motion passed unanimously.

Support of the Small Cities Grant on behalf of Cherry Hill is contingent on the scope of the project aligning with the parameters for the grant (as set by the State) and there being no "town" project that would be applicable to the grant. Lauren will follow-up with the grant writer to confirm the above and to insure that the Town is not financially obligated with regard to Cherry Hill's application.

BALLOT CHANGES

Lauren reported that three responses (only one in writing) have been received regarding the e-mail sent to Board/Commissions relative to the BOS's proposed revisions to the ballot. The due date for responses was 11/2/18. The information was also posted on the Town's website and in the Valley Courier. The Selectmen reported that they received positive feedback verbally from several individuals. The proposed ballot changes include for the 2019 election cycle, changing the Board of Assessment Appeals, Inland Wetland, WPCA and Zoning Board of Appeals from elected positions to appointed positions.

Charlene Janecek made a motion to approve the ballot revisions as previously discussed by the BOS and forward to a Town Meeting for further action. James Grzybowski seconded the motion. The motion passed unanimously.

CITATION REVISIONS - This item was tabled to a future BOS meeting.

SELECTMEN'S REPORTS

James reported that the solar project at CES is on-going. The installation has been inspected by the Building Official, and the roofing contractor made repairs to protect the warranty. James will develop a maintenance plan to include leaf removal. The next steps include setting a date for training on the monitoring station. This is required per the Building Official, prior to his signing off and allowing Eversource to power the system. The tree portion of the project is still outstanding. It is anticipated that the tree work will be done in the Spring.

Laruen will follow-up with Greenskies regarding an email received relative to modifications to the solar contract.

Lauren reported that Arborio Corporation is currently working on the Liberty Street Bridge. FEMA has inspected the damage. Lauren will pursue the possibility of obtaining funding from the Natural Resource Conservation Agency for debris removal since the Liberty Street Bridge is considered a major connector per the DOT.

Lauren has met with and welcomed to Town the new business owner, E-List.

Due to events scheduled at the elementary schools and the availability of BOS members, the December 12, 2018 Regular BOS meeting was cancelled.

APPROVAL OF MINUTES – October 24, 2018

Charlene Janecek made a motion to approve the minutes from the 10/24/18 BOS meeting as presented. James Grzybowski seconded the motion. The motion passed unanimously.

ADJOURNMENT

James Grzybowski made a motion to adjourn the meeting at 7:48 p.m. Charlene Janecek seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk