

Town of Chester
203 Middlesex Avenue
Chester, CT 06412



telephone: 860-526-0013
facsimile: 860-526-0004
www.chesterct.org

Notice of SPECIAL Meeting
CHESTER BOARD OF FINANCE
December 6, 2018 Town Hall
203 Middlesex Avenue
Downstairs Conference Table

Call to order

- Welcome and Introduction
- Seating of Full Members
- Seating of Alternate members
- Approval of minutes – Oct 2018 meeting

New Business

- Storm Damage
- 2019 Board of Finance Meeting Schedule
- 2019/20 Joint Budget Meeting Schedule

Reports:

- Monthly Financials – October and November 2018
- First Selectwoman's Report

Open items in old business

- i. Analysis regarding Cafeteria transfer resulting in zero variance and findings of the Auditor
- ii. Status of POCD/Strategic Plan
- iii. Review Finance and Accounting Policy and Procedures Manual – given to BoS April 2017- back to BoF in January 2018 – sent to BoS Sept 2018 – next steps
- iv. Education bi-monthly Financials
- v. Oct 1 Education Actual Headcounts and projections – Elementary and Region 4
- vi. Region 4 letter and reporting – next steps

Executive Session: Real Estate Negotiation

Audience of Citizens

Adjourn

Prepared by Virginia Carmany