

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF CHESTER, CONNECTICUT
BOARD OF SELECTMEN
REGULAR MEETING
Wednesday, November 28, 2018
Community Meeting Room
Chester Town Hall
Chester, Connecticut

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:05 p.m. In attendance included: First Selectwoman Gister, Selectwoman Janecek, and Selectman Grzybowski.

Lauren Gister made a motion to add the following items to the agenda for discussion and action: Authorization to send a letter of support for the Valley Shore Public Safety Grant, Authorization to sign the amended Greenskies Solar Contract at CES, and approval of the 2019 BOS meeting schedule. James Grzybowski seconded the motion. The motion passed unanimously.

AUDIENCE OF CITIZENS – None.

STORM WATER REQUIREMENTS

A template/example of Stormwater Ordinance Programs, developed by Jacobson & Associates was distributed to BOS for review. Any BOS comments should be forwarded to Lauren and she will prepare a draft Ordinance for BOS review and discussion at the next BOS meeting. Any P&Z regulation changes necessary per MS4 will be forwarded to the Planning & Zoning Commission for action. All funding for “stormwater” work is budgeted.

Lauren reported that there are new (initiated in 2009) DEEP requirements regarding stormwater/MS4 programs. The Town is currently working with Wade Thomas, Jacobson & Associates, to fulfill all requirements which include enacting an Ordinance for Illicit Discharge Detection and Elimination and enforcement action. Town Meeting approval is necessary for any new Ordinance.

BALLOT CHANGES

Lauren distributed a draft Town Meeting Call relative to the ballot changes as discussed at previous BOS meetings. The Board of Assessment Appeals portion of the agenda still needs to be completed.

The BOS briefly discussed the possibility of a Public Hearing on the proposed ballot changes; however, it was noted that little feedback was received on the proposed ballot changes as the result of an article in the Valley Courier and an e-mail to all Boards/Commissions.

CITATION REVISIONS

Lauren distributed to BOS members a “citation” document developed by Betty Perrault. This document includes our current Ordinance, state law, examples of citations from other towns, a record of Chester tickets issued and status of same and Citation hearing protocols from various towns.

BOS members will review the documents and provide comment at a future BOS meeting. James Grzybowski will research the protocol used in other towns for non-payment of tickets issued.

BUDGET WORKSHOP AND 2019 BOS MEETING SCHEDULE(S)

A copy of the proposed Budget Workshop and 2019 BOS Meeting Schedules were included in the BOS packet and discussed.

Similar protocol from last year's budget workshops was again followed with the exception of the total number of joint workshops (number reduced from last year). If necessary due to weather cancellations, several "potential" meeting dates were included in the schedule. This document will be forwarded to the BOF Chairman and school administration for review.

A copy of the proposed 2019 Regular BOS meeting schedule was distributed and discussed.

Charlene Janecek made a motion to approve the 2019 BOS meeting schedule as presented keeping general regular meeting dates as the second and fourth Wednesday of the month. Lauren Gister seconded the motion. The motion passed unanimously.

A copy of the 2019 BOS Regular Meeting Schedule is available on line.

VALLEY SHORE PUBLIC SAFETY GRANT

The Town of Essex on behalf of Valley Shore Emergency Communications has received a \$1,250,000.00 Grant for upgrades to the emergency dispatch system. In order to prepare the grant contract, a letter of support/intent for the project is necessary from member towns.

Charlene Janecek made a motion to authorize First Selectwoman Gister to submit letter of support of the grant contract for upgrades to the Valley Shore Emergency Communication. James Grzybowski seconded the motion. The motion passed unanimously.

AMENDED GREENSKIES CONTRACT (CES)

Lauren distributed a copy of the amended Greenskies CES Solar Project contract to the BOS for review. The BOS discussed same. Changes to the contract include: a change in the number and type of solar panels installed and a change in the termination values and buy out values. The amended contract reflects no additional costs or change in rates to Chester.

James Grzybowski requested time to review the document further (particularly "Schedule 2") and discuss same with Mr. Leighton.

James Grzybowski made a motion to approve the revised contract and authorize First Selectwoman Gister to sign same contingent upon review and confirmation of location of equipment listed on Schedule 2. Charlene Janecek seconded the motion. The motion passed unanimously.

SELECTMEN'S REPORTS

Solar project at CES - James reported that he is working on a date for the installation of the monitor and solar display relative to the educational component of the project. The contractor is now proposing to do tree work during the December break. The roof "dings" have been addressed and are under warranty. It is anticipated that all appropriate inspections and "sign offs" will be completed and the system will be operational in January.

Fuel Credit Card - Lauren reported that she is in the process of changing vendors for fuel in town vehicles since Vallerio, the current vendor, is no longer in business.

Liberty Street Bridge Project – repair work as a result of the storm is on-going. Arborio Construction is on schedule to complete the project within the next two weeks. Additional paving was added to the project to address an area of road in disrepair. This portion of the project will be funded from the appropriate account (not the emergency repair line).

Lauren reported that she “walked” the storm damaged areas (Great Brook and Pattaconk Brook) of Chester with representatives from the Natural Resource Conservation Services. They believe that some areas may be eligible for assistance. That assistance will be in the form of Federal funding at a 75/25 match (either in money or in-kind services).

James reported that the Hose Company will send the RFP on the ambulance refurb to the Town for publication. The RFP will also be sent to several vendors directly. The bid opening is scheduled at the end of December.

Lauren reported that the Merchants, school, Fire Department and Rotary Club have been working on the Tree Lighting event that is scheduled on December 7th.

APPROVAL OF MINUTES

Charlene Janecek made a motion to approve the minutes from the 11/14/18 meeting as amended. James Grzybowski seconded the motion. The motion passed unanimously.

Note the proper spelling – Kroop (grant writer).

ADJOURNMENT

James Grzybowski made a motion to adjourn the meeting at 8:30 p.m. Charlene Janecek seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk