

Workplace Health and Safety Meeting Minutes

December 10th, 2018 Chester Town Hall

- I. **Call to Order:** The meeting was called to order at 9:47am. Attendees: Jenny Watrous, Stephen Pendl, Elizabeth Netsch, Stephanie Romano and Craig Lee. Introductions were made.
- II. **Previous Minutes:** The minutes of September 24, 2018 were reviewed. Stephanie Romano moved to accept as presented and Elizabeth Netsch seconded. The minutes were accepted.
- III. **Business: Health and Safety Program Ideas** – There was discussion of the North Quarter Park boardwalk proposal.
- IV. **Department Reports**
 - A. **Chester Hose Company:** No report.
 - B. **Chester Elementary School:** No report.
 - C. **Chester Public Library:** The Library needs a new battery for their AED machine. The railing outside the Library broke and was fixed by Public Works. There are 2 wellness workshops this month – Stress Management by Tracy Livingston and Surviving the Flu Season by Dr. Elizabeth Bird.
 - D. **Park and Recreation:** The Town Hall is still in need of an AED machine because Park & Rec takes that one to the lake for the summer. Ballroom dancing had a good sign up for members – 12 people. Yoga is still running on Tuesday nights at 6pm. CPR and First Aid is being offered on January 18, 2019 and the Counselors in training starts up again next year.
 - E. **Police Services:** Craig is still looking for locations to have an employee gym. He also informed us that Officer Rob Monday is certified EMT and Craig is a certified MRT.
 - F. **Public Works:** Liberty Street Bridge repairs are still underway and should be completed soon.
 - G. **Town Hall:** OSHA reporting is now being done online.
- V. **Audience of Citizens** – None.
- VI. **Other Business**
- VII. **Next Meeting:** Monday March 11, 2019
- VIII. **Meeting was adjourned at 10:37 am.**

Respectfully submitted, Jenny Watrous