

THESE MINTUES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF CHESTER, CONNECTICUT
BOARD OF SELECTMEN
REGULAR MEETING
Wednesday, January 09, 2019
Community Meeting Room
Chester Town Hall
Chester, Connecticut

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:03 p.m. In attendance included First Selectwoman Gister, Selectwoman Janecek, Selectman Grzybowski, Dick Leighton (arrived at 7:35 p.m.), Fire Marshal and Chief Brainard.

AUDIENCE OF CITIZENS – None.

STORMWATER REQUIREMENTS AND ORDINANCE FOR TOWN MEETING IN 2019

The BOS had no comments on the draft Stormwater Ordinance, developed by Jacobson, that was distributed at the 12/26/18 BOS meeting.

Lauren reported that actions of the ordinance are actually done by the Town Engineer. The verbiage in the document will be changed from “Selectman” to “Selectman or designee”.

The final document will be voted on at a Town Meeting.

TOWN MEETING SCHEDULE

The draft Stormwater Ordinance and Citation Hearing Procedure, as discussed at the 12/26/18 BOS meeting, will be presented at a Town Meeting. Lauren will follow-up on the appropriateness of combining the traffic and stormwater citations into one Citation Hearing/Review Ordinance.

A town meeting was scheduled on 2/7/19 @ 7:30 p.m. The Meeting House is the preferred location for the Town Meeting. An information session on the ballot question will be scheduled @ 7:00 p.m. on 2/7/19.

CITATION REVIEWS, CONTINUED

James Grzybowski contacted surrounding Towns regarding their traffic citations. Mike Spera, Police Chief, Old Saybrook, reported that the avenue to pursue unpaid town traffic tickets is Superior Court. State tickets which have higher fines, are currently issued to repeat offenders of unpaid town tickets. Individuals may also be reported to the DMV and points against offender’s license may be incurred.

The BOS discussed the ticket format from surrounding towns to determine the appropriate format for Chester tickets. Lauren will follow-up with State Trooper regarding instructions for appeal, payment and related protocols.

2019-20 BUDGET CONSIDERATIONS

Lauren reported that budget documents have been forwarded to all Boards, Commissions and Departments, including Capital Request forms. Department budgets are due January 18, 2019.

Lauren has scheduled a meeting with Tom Riggio, CT Comp to discuss the IT 5-year plan, based on changes in software support. Also, the on-going concerns regarding trees will affect the 19/20 budget.

Lauren urged the BOS to brainstorm budget items to be discussed as the budget is developed and forwarded to the joint BOS/BOF meeting.

Lauren reported that R4 has used Chester's template for their Capital Budget. Their preliminary Capital Budget is a work in progress and will be further refined during the budget process.

SELECTMEN'S REPORTS

Lauren updated the BOS on the recent FEMA workshop regarding the 9/25/18 storm and damage resulting from same. Chester is eligible to apply to 3 agencies, FEMA, the Federal Highway Administration and the Natural Resource Conservation Services. Chester's application has been submitted to FEMA. The Federal Highway Administration oversees reimbursement for the repair to the Liberty Street Bridge. The minimum threshold is higher than costs incurred by the Town; however, when combined with damages in Clinton and other surrounding towns, the costs may be sufficient to meet the threshold. If the minimum threshold is not met, the Town may be covered by FEMA.

The Hose Company will provide the documentation regarding their time and equipment expenses during the storm. These figures will be included for reimbursement.

The Liberty Street Bridge is open. Jacobson is reviewing the documentation from the contractor before submitting a final bill. Some punch list items remain open.

The Town has received the Commitment to Fund letter from the DOT relative to the LOTCIP grant. The amount of the grant is \$2.3 million for the next phase of the Main Street Project. Local utilities will be contacted to discuss advanced planning for the project.

The POCD draft is posted on the Town's website. BOS members were encouraged to review and provide comments. The Public Hearing on the document is scheduled 2/25/19 and the anticipated date of adoption is 3/14/19.

Update on Solar Project at CES – Tress were cut by the Greenskies contractor over the holiday break. Jamie will request copies of the bill for the tree work. The monitor has not yet been installed. It is possible that the monitor will be installed over the upcoming Martin Luther King holiday.

Lauren will coordinate with Eversource regarding the counts of the LED vs. High Pressure Sodium lighting reflected on the electric bill.

Lauren is in receipt of information regarding the roles and responsibilities of Board and Commission members. This information will be distributed appropriately.

AUDIENCE OF CITIZENS

Dick Leighton reported that the new owners of 33 Liberty Street have requested that he meet with them to tour the building. Lauren will contact the owner regarding the environmental concerns at the building.

APPROVAL OF DECEMBER 26, 2018 MINUTES

James Grzybowski made a motion to approve the minutes from the 12/26/18 meeting. Charlene Janecek seconded the motion. The motion passed unanimously.

ADJOURNMENT

James Grzybowski made a motion to adjourn the meeting at 8:14 p.m. Charlene Janecek seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk