

**Chester Board of Fire Commissioners**  
**Record of Votes, January 16, 2019**  
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The Chester Board of Fire Commissioners held the regular monthly meeting on Wednesday, January 16, 2019 at the Fire House, 6 High Street, Chester, Connecticut. In attendance were Bob Bandzes, Bettie Perreault, Rick Schreiber and Peter Zanardi. Ex-officio members present were Selectman Charlene Janecek, Fire Chief John Brainard, Fire Marshals Dick Leighton and Dave Roberge. Also present were Deputy Chief James Grzybowski, EMS Chief Jim Schaffer. Chairman Bettie Perreault called the meeting to order at 7:30 P.M.

Item 1: Approval of Minutes of November 14, 2018. (The posted meeting notice provided an incorrect date; no meeting was held during the month of December 2018.)

**On motion by Schreiber, seconded by Zanardi, the minutes of November 14, 2018 were unanimously approved as filed.**

Item 7: Financial Reports

(a) 2019-2020 Fire Department Budget Preparation

Following review and discussion of the proposed Budget for the operations of the Chester Hose Company for the 2019-2020 Fiscal Year,

**Motion made by Peter Zanardi, seconded by Rick Schreiber to approve the submission to the Board of Selectmen of a budget for the operations of the Chester Hose Company for the fiscal year 2019-2020 showing total anticipated expenditures in the amount of \$362,350. The motion passed unanimously.**

(b) 2019-2020 Fire Marshal Budget Preparation

Following review and discussion of the proposed Budget for the 2019-2020 Fiscal Year for the operations of the Office of Fire Marshal for the Town of Chester,

**Motion made by Rick Schreiber, seconded by Peter Zanardi to approve the submission to the Board of Selectmen of a budget for the operations of the Office of the Fire Marshal for the Town of Chester for the fiscal year 2019-2020 showing total anticipated expenditures in the amount of \$33,573. The motion passed unanimously.**

Item 8: Old Business

(a) Personnel Policy for EMS Employees

Following review and discussion of the proposed addition of an addendum to the Town of Chester Personnel Policy Manual providing information and instructions for employees who are part-time paid staff for the ambulance services provided under the supervision of the Chester Hose Company,

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**Motion made by Rick Schreiber, seconded by Peter Zanardi to submit the proposed addition of the submitted addendum document to the Board of Selectmen for review and action to have it become a part of the Town of Chester Personnel Policy Manual.**

Item 10: Adjournment

**Motion by Zanardi, seconded by Schreiber to adjourn at 9:35 P.M. Unanimously approved.**

Respectfully submitted,

*Bettie Perreault*

Chairman