

Workplace Health and Safety Meeting Minutes

March 18th, 2019 Chester Town Hall

I. **Call to Order:** The meeting was called to order at 9:46am. Attendees: Jenny Watrous, Stephen Pendl, Elizabeth Netsch, James Grzybowski. Introductions were made.

II. **Previous Minutes:** The minutes of December 10th, 2018 were reviewed. Elizabeth Netsch moved to accept as presented and Jenny Watrous seconded. The minutes were accepted.

III. **Business: Health and Safety Program Ideas** – A new session of Ballroom Dancing is starting at the Chester Meeting House.

IV. Department Reports

A. Chester Hose Company: No report.

B. Chester Elementary School: A few employee injuries were reported with CIRMA, nothing major.

C. Chester Public Library: No report

D. Park and Recreation: The latest CPR class was a success with 15 attendees. The Chester Rotary is considering donating a new AED machine to the Park & Rec department. Interviews for new lifeguards/camp counselors will begin soon. Stephen and Liz spoke about having a CIRMA Social Media Class for the Park and Rec employees in early June. Jenny will organize this.

E. Police Services: No report

F. Public Works: Just purchased a new plow truck with sander.

G. Town Hall: There is a CIRMA Cyber Training class hosted by RiverCOG in Essex on March 27th, 2019. RiverCOG will send Jenny the information and she will email it to Town Hall employees if anyone is interested in attending.

V. **Audience of Citizens** – None.

VI. **Other Business**

VII. **Next Meeting:** Monday June 3, 2019

VIII. **Meeting was adjourned at 10:15 am.**

Respectfully submitted, Jenny Watrous