

**Chester Library Board of Trustees**  
**Regular Meeting, March 18, 2019**  
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1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, March 18, 2019, at the Chester Public Library 21 West Main Street, Chester, Connecticut. In attendance were Denny Tovey, Peggy Carter-Ward, Terry Schreiber, Karin Badger and Abbi Rice. Library Director Stephanie Romano was also present. Chairman Tovey called the meeting to order at 7:00 PM. The Board welcomed new member Abbi Rice to fill vacancy and she will run for the position in November.

2. Secretary's Report

**Motion by Schreiber, second by Carter-Ward to approve February 11, 2019 Minutes amended as follows –**

- **Under 8. Hoopla Vote**
- **Correct motion to read, "Motion by Schreiber, second by Senior-Dauer, to accept Hoopla and submit it as part of the budget."**

**Unanimously Approved.**

3. Treasurer's Report

Treasurer Carter-Ward reviewed balances in savings and checking accounts. **Motion by Schreiber, second by Badger, to accept Treasurer's Report as presented. Unanimously Approved.**

4. Librarian's Report

Director Romano reported on the following –

- Letter being submitted to Board of Finance regarding request for more hours for the Children's Librarian. Parents are also sending in emails. There was discussion regarding increase in hours to solve problem of limited staff time. Terry Schreiber suggested the town pay for insurance and benefits and the salary could be paid out of the Trust. Board of Finance meeting is Thursday night.
- Program attendance has gone up. Order Chrome Books for the new robotics program. Book Chat is March 27<sup>th</sup> at the Library. Irish Program on March 30<sup>th</sup> at Town Hall.
- Statistics were reviewed. Bibliomation volume has gone up. Hoopla is in place. Won't be up and running until mid-May. Will be doing staff training.
- Looking into doing individual website for the Library.
- Director Romano will be on vacation April 25<sup>th</sup> to May 3<sup>rd</sup>.

5. The Friend's Report – no report.

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6. Gwen Orton Jones Trust

Chairman Tovey noted he received the 990 forms for 2017-2018. Anna Sweeney wants to meet with Chairman Tovey about doing capital projects. Assets are a little more than ½ million as of June last year. Karin Badger noted she feels it's like pulling teeth to get any information out of the Trust. Terry Schreiber noted the Trustee feels like she is being harassed. Karin Badger noted the Trustee is not being harassed. It's the terms of her job to answer questions. It's not harassment. Chairman Tovey noted expenses went down by \$16,000. He noted he will set up a meeting with Anna Sweeney and let everybody know when it is.

7. Vacancy

It was noted the vacancy has been filled by Abbi Rice.

8. Budget

Director Romano noted she will be attending the Budget Workshop on Thursday at 7:30 PM to answer any questions the Finance Board has regarding the upcoming budget. She noted the last 3 years the budget has been flat, no increases. Hours have been added this year, from 132 to 170.

9. New Business

Carter-Ward noted in another library in the State one could check out a hot spot for a week. There are different types of service. She asked Director Romano how one keeps up with these types of trends. Director Romano noted there is a list serve and also by emails to others.

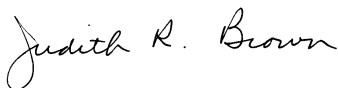
10. Audience of Citizens

Jennifer Rice was present. It was noted come November there will be 3 open spots and she is interested in becoming a Board member.

11. Adjournment

**Motion by Schreiber, second by Carter-Ward, to adjourn at 7:45 PM. Unanimously Approved.**

Respectfully submitted,



Judith R. Brown, Recording Secretary