

**Town of Chester**  
203 Middlesex Avenue  
Chester, CT 06412



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**Notice of Regular Meeting**  
**CHESTER BOARD OF FINANCE**  
**May 16, 2019 at 7:30 PM Town Hall**  
**203 Middlesex Avenue**  
**Community Meeting Room**

**Call to order**

- Welcome and Introduction
- Seating of Full Members
- Seating of Alternate members
- Approval of minutes – April 2019

**New Business**

- Consideration to engage PFK O'Connor Davies for the 2018/19 Audit at \$32,400 a 2.92% increase over last year
- Review 2019/20 Budget for potential changes – in consideration for potential of budget failing

**Reports:**

- Monthly Financials
- First Selectwoman's Report

**Open items in old business**

- I. Status of POCD/Strategic Plan
- II. Review Finance and Accounting Policy and Procedures Manual – BoF Approved 04/18/19 – sent to BoS for review
- III. Main Street Project update
- IV. Region 4 and CES Reporting improvements: analysis by Jon Joslow/Peter Evankow
- V. Consideration of Cafeteria Fund Analysis by Auditor - update

Audience of Citizens

Adjourn

*Prepared by Virginia Carmany*

*Additional Attachments*

- a) *Finance and Accounting Policy and Procedures Manual – sent ahead*