

THESE MINTUES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF CHESTER, CONNECTICUT  
BOARD OF SELECTMEN  
REGULAR MEETING  
May 22, 2019  
Chester Town Hall

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:22 p.m. In attendance included First Selectwoman Gister, Selectman Grzybowski, and Selectwoman Janeczek (arrived at 7:30 p.m.).

AUDIENCE OF CITIZENS – None.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Lauren Gister made a motion to appoint Seth Fidel, D, to a full seat on the P&Z Commission effective 6/1/19. James Grzybowski seconded the motion. The motion passed unanimously.

Note: Mr. Fidel will fill the seat to be vacated by Jackie Stack. If Mr. Fidel wishes to retain the seat, he must be on the ballot in the November election.

TOWN MEETING CALL

Lauren reported that the BOF reviewed the Town Meeting Call at their 5/8/19 meeting. After a subsequent discussion with BOF Chairman Carmany, Lauren reported that perhaps a policy is necessary to address the protocol used to track and release Capital funds. While the current Town Meeting items will move forward next week, this item will be discussed further at a future BOS and/or BOF meeting.

Chairman Carmany also expressed concern to the First Selectwoman regarding funding for the Main Street Project. It was agreed that at the Town Meeting, the amount will be lowered from \$100,000.00 to \$20,000.00. If additional funds are necessary, another Town Meeting, perhaps in the Fall, can be scheduled to address the matter.

POLICE ASSISTANCE AGREEMENT

A copy of the Police Assistance Agreement between the Town of Chester and the Town of Essex was included in the BOS packet and discussed.

Lauren Gister made a motion to authorize the First Selectwoman to enter into a renewal of the Police Assistance Agreement with the Town of Essex as presented. James Grzybowski seconded the motion. The motion passed unanimously.

NEIGHBORHOOD ASSISTANCE ACT – Goodspeed at Chester

Lauren reported that the Goodspeed at Chester has requested the T own’s sponsorship of their Neighborhood Assistance Act Grant application. The Goodspeed at Chester has submitted an application relative to the Neighborhood Assistance Tax Credit Program. The Goodspeed is proposing energy conservation projects as outlined in their submission (included in the BOS packet). No financial commitment from the Town is necessary as part of this application. The BOS recommended, depending on the financial support received (if any), that a post project audit be performed relative to the application/project.

James Grzybowski made a motion to approve Form NAA-01 as submitted by the Goodspeed at Chester as submitted. Charlene Janecek seconded the motion. The motion passed unanimously.

#### AMBULANCE BID

A copy of the minutes from the 5/15/19 Board of Fire Commissioners meeting was included in the BOS packet.

As previously reported, 5 bids were received relative to the ambulance remount project. The Committee reviewed the bids and is recommending that the BOS award the contract to SIV Ambulance. Jamie reported on the funding necessary to complete the project.

Lauren Gister made a motion to authorize the First Selectwoman to sign a contract with SIV Ambulance in the amount of \$103,421.00 and to request an additional \$15,000.00 from the Capital Fund Ambulance Replacement line item to complete the purchase of the power lift unit and remount of the ambulance. The total cost of the ambulance remount project will not exceed \$135,000.00. Charlene Janecek seconded the motion. The motion passed with James Grzybowski abstaining from the vote.

#### BUDGET 19/20

Lauren reported that childcare will be available at CES during the 5/29/19 Town Meeting (budget vote). The Town Meeting (budget vote) will take place at the Town Hall.

Lauren reported that the process relative to next year's budget should begin earlier vis a vis BOS, BOF and public participation at the Region 4, Supervision District and CES meetings when the school budgets are being developed. The BOE budget process begins in October. Charlene suggested that perhaps, as in previous years, it would be appropriate to appoint a BOF liaison to the BOE .

#### COMPLETE COUNT COMMITTEE RESOLUTION

A copy of a draft resolution was included in the BOS packet. This item will be discussed further at a future BOS meeting.

Lauren reported that the program is part of a 2020 Census initiative through the Lt. Governor's office to request that faith based and other community organizations (i.e. Rotary Club, Lions Club, etc.) encourage their populations to participate in the census. The importance of accurate census data relative to the receipt of Federal funding was stressed.

Lauren will develop a resolution to form a Town of Chester Complete Count Committee and present same to the BOS for review, discussion and adoption.

#### SELECTMEN REPORTS

Lauren reported that she is working with the Assessor to develop a list of Korean War Veterans to facilitate a ceremony honoring these individuals. There is the possibility of a joint ceremony with Korean and Vietnam War veterans.

Main Street Project - Lauren has scheduled a meeting on Tuesday, May 28, 2019 with Mike Joplin and Jacobson to discuss and address any questions/concerns (including the use of granite) relative to the Main Street project.

Jamie commented that it is the responsibility of the Selectmen to determine the final design of the project. A special meeting of the BOS may be scheduled to vote on the project.

Concerns regarding the use of granite include: plows, staining and durability; as well as the possibility of adding to the timeline of the project.

The BOS discussed the importance of communication between the Town (BOS) and the private property owners.

Lauren reported that she has been researching options to mitigate losses to business owners during the construction phase of the project. It was suggested that it may be appropriate to form a committee, appoint a liaison or approach an individual versed in business interruption insurance regarding same.

Lauren will schedule a meeting with the resident who may be affected by the location of the water main and to discuss the status of a tree in the vicinity of said resident's property.

Jamie reported that the Chester Hose Company has interviewed a candidate to address the vacant EMT shifts. There are no financial impacts on this new hire.

The Conservation Commission has scheduled a Tree Management Workshop on June 12, 2019. The State Forester, representatives from UCONN and Mr. Mills will facilitate this public presentation.

A ribbon cutting at the elementary school with Greenskies has been scheduled on June 13, 2019 (time to be determined).

#### APPROVAL OF MINUTES

James Grzybowski made a motion to approve the minutes from the May 8, 2019 BOS meeting as presented. Charlene Janecek seconded the motion. The motion passed unanimously.

#### ADJOURNMENT

Charlene Janecek made a motion to adjourn the meeting at 8:28 p.m. James Grzybowski seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski  
Clerk