

Minutes
Chester Clean Energy Team
May 13, 2019

Members: Pat Woome*, Sandy Prisloe, Rick Holloway, Peter Harding, Ed Meehan, Lauren Gister (ex officio) (*= not in attendance)

Guests: James Grzybowski

The E-Team meeting was called to order at 9.05 AM

Audience of Citizens — None

Approval of minutes. The minutes of the April 8, 2019 regular meeting were approved.

Fire House solar

Ed met with James and Allen Sabins (Commercial Solar) at the Firehouse. **James** will send copies of roof warrantee, structural drawings and latest Eversource bill to Allen so he can compete his proposal.

John Divis (via Lauren) will review the proposed layout generated by Peter and will come up with a cost estimate to prepare the site. Existing racks and fencing can be re-used.

CES Solar System

No additional trees were removed during the April school break. Greenskies does not intend to do further tree work. **James G** will re-assess performance of the system once further data is available.

Greenskies solar PR person contacted Lauren about a “ribbon cutting” to celebrate the installation of the new solar system. Although Greenskies would like to have it before summer, we favor an October event.

Maple Street parking lot

Several options were discussed. It was agreed that existing peripheral lighting will be adequate, with the addition of two to three lamps (most probably relocating lamps now along the walkway) to the right side of the entrance and lot. New lighting will be installed along the re-routed walkway. This will be dark skies initiative compliant, downward facing, and may include lights mounted lower (e.g.bollards) to minimize glare to neighbors. The intention is to concentrate efforts now on redirecting the walkway; lighting later. Jacobson Engineering is reportedly working on this.

Lamps at Hickory Hill and Waterhouse Lane

Tanko has been dragging this out since October. Poles are not scheduled to ship until June. **Lauren** will have Jenny research having Public Works obtain poles locally and having Top Notch Electrical contractors install the lamps.

Phase 2 LED Install.

No further lights will be modified along Main St because the Main Street Project will be redoing all these. **Rick** awaits a bid for installing LED fixtures to replace existing HID fixtures on the building in the Water Street lot.

Water Consumption Issues

Art Christiansen (War Memorial Committee) reports that only two people will have keys to the control box. **Rick** will investigate some billing issues which Art raised. The high cost of “Hydrants” was discussed, but the town has no control over the charges for this.

BIG Grant expenditures

Rick will get an update on amounts remaining in BIG #2, and where the LED bulb purchases were charged.

The Carry Over List

The action items carried over from previous meetings was reviewed . See the revised list below.

EPA Portfolio access and distribution of data.

Sandy and Rick will meet next week to develop a revised system.

Publication of energy and cost savings achieved by the E-Team.

Information on this, assembled by the E-Team as part of the Municipal Assistance Project, will be reviewed in time for the next meeting to make sure all savings have been included.

Adjournment: 10:20 AM

Next Meeting : June 10, 2019

Respectfully submitted,
R. P. Holloway

Energy Task Force — **Open Action items** *updated 5/13/2019*

The following items will continue to be listed:

Pat will inquire what Region 4 is doing to follow electrical costs. *continue*
Complete pending confirmation that ES will fill this data.

Lauren is looking into reports on an old Small Cities Grant which was apparently never completely used up. The manager of Cherry Hill complex wants to use this towards needed upgrades there. It is possible that there is enough left in the grant to permit energy efficiency upgrades by other Chester residents as well. *This grant has been reactivated. \$190,000 available for loans to local homeowners. Cherry Hill does not qualify.*

Lauren will have an electrician deactivate the discontinued light on Waterhouse Ln.
Completed.

Lauren will ask what other towns in the CCM and RiverCOG have done about the cost of moving existing fixtures to new poles as they are replaced by Eversource.

Lauren will investigate lighting for the Town parking lot on Water Street and whether this can be included in the lease arrangement for the building presently being negotiated.
Complete

Lauren will ask Public Works to evaluate how many wooden poles need to be replaced (at Town Hall and in the Maple Street parking lot). *On-going*

Members of the E-Team need to review the list of accomplishments and provide data on actual or expected energy reductions. The list needs to be divided into appropriate categories.

Rick and Sandy will reformat the spreadsheet used by the Finance department to enable faster entry of water and fuel oil data into the EPA PM.

Rick and Sandy will resume work on EPA Portfolio access and distribution of data later in the Spring.

Pat will provide a revised copy of the draft Municipal Action Plan generated under the Technical Assistance program to the PoCD committee. *Completed*

LED streetlight maintenance once the present Tanko contract ends October 2019. (see December 2018 minutes).

Rick will review Eversource bills for the town garage to determine whether we need to look further into extra costs due to short-term high demand. *Done*

Rick will investigate the status of lights on Hickory Hill and Waterhouse Lane.
Done