

Town of Chester  
203 Middlesex Avenue  
Chester, Connecticut 06412



telephone: 860-526-0013  
facsimile: 860-526-0004  
www.chesterct.org

**INLAND WETLANDS AND WATERCOURSES AGENCY  
APPLICATION FOR PERMIT**

**THE APPLICATION**

The attached application form is intended to make it easy for both you and the Chester Inland Wetlands and Watercourses Agency ("Agency") to ensure all requirements have been met. You will need a permit from this Agency if you are planning any activity which will involve removal or placement of material within 100 feet of an inland watercourse (river, stream, pond, lake, swamp, bog, etc.) or wetland (as defined by soil type – see Agency regulations). There are certain exceptions--mainly agricultural or recreational uses-- but you need to submit an application to the Agency for any of these projected activities. If the planned activity involves removal or deposition of material in tidal wetlands or watercourses, you will need a permit from the Connecticut Department of Environmental Protection and from the U.S. Army Corps of Engineers, and again you will need to inform this Agency. For further assistance, either in determining what is required or in completing this application, talk to the Inland Wetlands Compliance Officer, Anna Sweeney, who may be reached at 526-0013, extension 212 or 526-3671.

**BASIS**

The Chester Inland Wetlands and Watercourses Agency is the local agency charged with "preserving and protecting wetlands" in accordance with the Inland Wetlands Act (Sections 22a-36 through 22a-45 of the Connecticut General Statutes, as amended). The wetlands permit system is a measure to prevent the destruction of these valuable areas. Wetlands are extremely important in preserving the high quality of life in Connecticut. (1) They collect, filter, and store water for all our needs; (2) they prevent flow damage by reducing peak flows; (3) they remove nutrients and pollutants, (4) they prevent erosion; (5) they are among the most productive ecosystems, (6) they are critical in helping to maintain the stability of the biosphere by restoring the nitrogen balance, releasing oxygen, and providing diversity of natural systems.

**INFORMATION NEEDED**

The attached application form should supply information about the site of the intended activity (with maps and site plan), about the nature of the activity (written description and sketches and engineering drawings, if available), about possible alternatives to the proposed activity. The applicant must also complete Part II of the Statewide Inland Wetlands and Watercourses Activity Reporting Form available online at [www.chesterct.org](http://www.chesterct.org). There is a fee for the permit; see Inland Wetland Agency Fee Schedule at [www.chesterct.org](http://www.chesterct.org).

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APPLICATION FOR PERMIT  
(Ten [10] copies required with application)

Owner of Record \_\_\_\_\_  
Home Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
Day Phone: \_\_\_\_\_ Evening and/or cell phone: \_\_\_\_\_

Applicant's Name (if other than owner) \_\_\_\_\_  
Home Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
Day Phone: \_\_\_\_\_ Evening and/or cell phone: \_\_\_\_\_

Applicant's interest in the land if the applicant is not the property owner  
\_\_\_\_\_

Authorization Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Location of Property by Street Address \_\_\_\_\_

Assessor's Map Number: \_\_\_\_\_ Lot Number \_\_\_\_\_

State the names of all property owners adjacent to the subject property (also including properties across the street):

Name of Adjacent Property Owner	Street Address (include mailing address if different)

For large properties, please attach another sheet if necessary.

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**ACTIVITY LOCATION** (Map with sufficient detail must be submitted as a part of the application) Attach a site plan showing existing and proposed conditions in relation to wetlands and watercourses. Site plan(s) must indicate which direction is north, direction(s) of drainage, wetland areas, soil types and vegetation.

Approximate number of acres of wetlands (or portion thereof) on the property \_\_\_\_\_

Approximate area of inland wetlands to be altered \_\_\_\_\_

If known, are vernal pools or tidal wetlands located on the property? \_\_\_\_\_

If yes, where and how many acres (or portion thereof) on the property? \_\_\_\_\_

Has a licensed soil scientist flagged the wetlands and/or watercourses on this property? \_\_\_\_\_

If yes, who and when \_\_\_\_\_

If known, are inland wetlands and/or watercourses located on abutting properties? \_\_\_\_\_

If yes, state the name and address(es) of the property owner(s)

\_\_\_\_\_  
\_\_\_\_\_

Check applicable activities occurring within 100 feet of wetlands and/or watercourses:

Vegetation Removal	<input type="checkbox"/>	Vegetation Restoration	<input type="checkbox"/>	Grading	<input type="checkbox"/>
Paving	<input type="checkbox"/>	Soil Removal	<input type="checkbox"/>	Filling	<input type="checkbox"/>
Surface Water Discharge/Diversion	<input type="checkbox"/>				

Discharge - Specify Type

\_\_\_\_\_

Other - Specify Type

\_\_\_\_\_

Explain in detail the extent of any activity checked above, the type of material, and the equipment to be used to complete project. (use additional sheets if necessary)

\_\_\_\_\_  
\_\_\_\_\_

Estimated time for completion

\_\_\_\_\_

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Explain what alternatives have been considered in connection with this application to avoid altering inland wetlands and/or watercourses? (use additional sheets if necessary)

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Applicant to complete Part II of the Statewide Inland Wetlands & Watercourses Activity Reporting Form (attached).

ADDITIONAL INFORMATION MAY BE REQUIRED DEPENDING UPON THE COMPLEXITY OF THE PROJECT.

CERTIFICATION:

- a. The undersigned swears that the information supplied in the completed application is accurate, to the best of his/her knowledge and belief. The undersigned is familiar with all the information provided in the application and is aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.
- b. The undersigned hereby consents to necessary and proper inspections of the above mentioned property by Agents of the Chester Inland Wetlands & Watercourses Agency at reasonable times, both before and after a final decision has been issued by the Agency.
- c. The undersigned certifies that a copy of the Notice of Application has been mailed postage prepaid to all adjacent property owners, including those across streets or rights of way.
- d. If any portion of the property is located within 500 feet of the boundary with an adjacent town, the applicant certifies that he/she has given written notice of the proposed activity, by certified mail, return receipt requested, to the wetland agency in the adjacent town on the same day of filing for an Inland Wetland Permit with the Chester Inland Wetlands & Watercourses Agency.
- e. If upon receipt of the application, the Chester Inland Wetlands & Watercourses Agency determines that the proposed activities constitute a significant activity, as defined by the Inland Wetland Regulations, the applicant shall notify adjacent property owners of the time and location of that hearing at least 15 days prior to the date of the public hearing.

Signature of Owner: \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_  
(if other than owner)

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NOTICE OF APPLICATION

Date: \_\_\_\_\_

To: Abutting Property Owners  
Owners Across Street or Rights of Way

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

From: Applicant

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subject: Application to Conduct a Regulated Activity within an Inland Wetland or Watercourse in Chester, Connecticut.

An application is being made to the Chester Inland Wetlands & Watercourses Agency. Regulations provide that all adjacent property owners must be given notice of all applications. Should you have any questions or comments in writing or in person, they may be directed to the Inland Wetlands & Watercourses Agency, Town Hall, 203 Middlesex Avenue, Chester, CT 06412.

Applicant Name: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Location of Property: \_\_\_\_\_ Map \_\_\_\_\_ Lot \_\_\_\_\_

Description of Proposed Activity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_