

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

CHESTER BOARD OF SELECTMEN  
REGULAR MEETING  
WEDNESDAY, JULY 10, 2019  
CHESTER TOWN HALL  
203 MIDDLESEX AVENUE  
CHESTER, CONNECTICUT

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:04 p.m. In attendance included First Selectwoman Gister, Selectwoman Janecek and Selectman Grzybowski.

AUDIENCE OF CITIZENS - None.

APPOINTMENTS TO BOARDS AND COMMISSIONS – None.

END OF YEAR TRANSFERS – BOARD OF FINANCE

Please see attached.

Lauren reported the following regarding the transfers:

- Park and Rec transfer due to repairs resulting from flood
- Tax Collector transfer due to administrative error in data processing charges
- Highway transfer due to trees and flood. This figure does not include the costs associated with bridge repair. Capital was used to fund that project. It is anticipated that the Town will be reimbursed for these expenses through FEMA or the Federal Highway Administration
- Hose Company transfer due to truck repairs (spring replacement)
- Police transfer due to extra private duty and we will be reimbursed for same

Charlene Janecek made a motion to approve the fiscal year 18/19 transfers as presented (see attached). Jamie Grzybowski seconded the motion. The motion passed unanimously.

SMALL CITIES REHAB RFP

Lauren reported that one proposal was received as a result of the RFP for the Small Cities Rehab program. There are funds remaining in an account from a previous Small Cities Grant that the Town received approximately 20 years ago for low interest loans to be used for housing rehabilitation for qualifying homeowners.

A copy of the proposal submitted by Dale Kroop, Community Resource Management, LLC, was available for BOS review. Any administrative costs associated with the grant are paid from the fund. Mr. Kroop is currently facilitating the Cherry Hill Small Cities Grant application.

Jamie Grzybowski made a motion to accept the proposal submitted by Community Resource Management, LLC, as presented for the Small Cities Housing Program. Charlene Janecek seconded the motion. The motion passed unanimously.

## SELECTMEN REPORTS

Lauren reported:

- A representative from the State did a site inspection of the Cherry Hill development relative to the Small Cities Grant application submitted. Mr. Williams, manager, and the First Selectwoman were present for the “walk through” of the property. Lauren will solicit letters of support for the grant application from our local Legislators.
- Additional information from the DOT was received relative to LOTCIP and the Main Street Project. The DOT has new requirements to be addressed including a Hazardous Materials Analysis and Historical Analysis (SHIPPO). Lauren will consult with the Historical Society regarding the DOT’s request for historic information.
- Scott Mills was hired as Tree Warden for one year. He has requested that he be an employee instead of a contractor.
- Skyview Property – approximately 90% of the property has been removed from the location. A printing press and a container remain on the property. Attempts are being made to locate the owner of the container. Mr. Comondy is willing to remove the printing press and has contacted public works regarding same.
  - Lauren will contact the State (Brownfields) to develop a plan for the property.
  - The loading dock located on the property must be removed for safety purposes.

## APPROVAL OF MINUTES

Charlene Janecek made a motion to approve the minutes from the June 26, 2019 BOS meeting, Public Hearing and Town Meeting. Jamie Grzybowski seconded the motion. The motion passed unanimously.

## ADJOURNMENT

Charlene Janecek made a motion to adjourn the meeting at 7:38 p.m. Jamie Grzybowski seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski  
Clerk