

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

CHESTER BOARD OF SELECTMEN
REGULAR MEETING
WEDNESDAY, JUNE 26, 2019
CHESTER TOWN HALL
203 MIDDLESEX AVENUE
CHESTER, CONNECTICUT

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 7:00 p.m. In attendance included First Selectwoman Gister, Selectwoman Janecek and Selectman Grzybowski.

AUDIENCE OF CITIZENS - None.

APPOINTMENTS TO BOARDS AND COMMISSIONS – None.

RESIDENT TROOPER CONTRACT

Charlene Janecek made a motion to accept the Resident State Trooper contract as presented. James Grzybowski seconded the motion. Discussion followed:

Lauren reported that the contract is a 3 year contract for one Trooper, with the same parameters as the prior contract. Costs associated for Fringe Benefits are set on an annual basis and forwarded to the town. Note that paper records (investigative reports) are stored at the State Police Barracks, Troop F.

The motion passed unanimously.

CHESTER ELEMENTARY SCHOOL OIL TANK CONTRACTOR

The 10,000 gallon fuel tank located at CES is approaching the end of its 30 year “life expectancy”. A copy of a draft contract between the Town of Chester and ATC Group Services, LLC for the fuel tank replacement project at Chester Elementary School was available for Board review and discussion. The contract includes services relative to the preparation of bid documents (including soil monitoring), oversight of the project, collaboration with the Fire Marshal and the filing of all appropriate documentation to the State and the Town.

Jamie reported that Jacobson and Associates reviewed the project and estimated that \$100,000 would be an appropriate amount to budget for the project. Jacobson and Associates recommended a consultant and a walk-through of the project was conducted. The anticipated start date of the project is July 2020.

Jamie reported that all grant opportunities relative to funding a school construction project will be pursued.

Charlene Janecek made a motion to authorize the First Selectwoman to enter into a contract with ATC Group Services LLC in an amount of approximately \$10,000 to prepare bid specs, interact with potential bidders relative to underground storage tank installation and inspection services and the completion of documents and sampling in accordance with State of Connecticut guidelines. Lauren Gister seconded

the motion. The motion passed with Lauren and Charlene voting “aye” and James Grzybowski abstaining from the vote.

SELECTMEN REPORTS

Charlene reported that a Main Street Committee member has been contacting Jacobson directly. This individual has also suggested that meetings be arranged with the Merchants relative to the project. As previously reported, the Selectmen have been meeting with Merchants and will continue to do so. This individual has also suggested that utilities be placed underground; however doing so is cost prohibitive and not part of the project.

Lauren will reach out to the Chairman of the Main Street Committee and ask him to remind Committee members that they are not authorized to speak on behalf of the Committee nor should they be contacting Jacobson.

Charlene reported that she attended the Sustainable Connecticut meeting today at RiverCOG. Topics of discussion at the meeting included: equity in the town vis a vis demographics, energy initiatives, affordable housing initiatives and the formation of an “inclusive” committee in towns. Lauren reported that she intends to reach out to several individuals who may be interested in serving on such a committee.

Lauren updated the BOS on the status of the Skyview property. She has reached out to DEEP/Brownfields and the need for a Phase I and Phase II environmental study on the property was discussed.

Lauren reported:

- The NQP playground upgrades/renovations are completed and she encouraged BOS members to visit the property.
- The Library Board of Trustees has determined that now is not an appropriate time to pursue a Library Grant.
- Lauren would like to pursue opportunities to educate residents and develop a list of resources regarding invasive species that are located throughout properties in Chester.

Jamie reported that the Solar Ribbon Cutting ceremony went well and the array is fully functional. The 40 solar panels taken off of the school may be used at the public works facility; depending on the type of inverter necessary; Zelek Electric is reviewing the project and will provide a report on same. Also, the PTO is facilitating playground renovations that will begin in August.

The remount of the ambulance project is going well. Jamie reported that spot chains were not included in the bid and the matter is being addressed in an appropriate manner. The timeline for completion of the project is “on target”.

APPROVAL OF MINUTES

James Grzybowski made a motion to approve the minutes from the June 12, 2019 BOS meeting. Charlene Janecek seconded the motion. The motion passed unanimously.

ADJOURNMENT

Charlene Janecek made a motion to adjourn the meeting at 7:47 p.m. James Grzybowski seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk