

Chester Library Board of Trustees
Regular Meeting, August 19, 2019
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1. Call to Order

The Chester Library Board of Trustees held its regular meeting on Monday, August 19, 2019, at the Chester Public Library, 21 West Main Street, Chester, Connecticut. In attendance were Denny Tovey, Terry Schreiber, Sandy Senior-Dauer, Abbi Rice. Library Director, Stephanie Romano, was also present. Chairman Tovey called the meeting to order at 7:00 PM.

2. Secretary's Report

Motion by Senior-Dauer, second by Schreiber, to accept June 17, 2019 Minutes amended as follows –

- Under 5. State Grant Discussion, 5th paragraph, "It was noted the State Grant is off the table."
- Under 7. Long Range Plan, 4th sentence, add "...David Basiloni...".

Unanimously Approved.

3. Treasurer's Report

Treasurer Carter-Ward emailed copies of the Treasurer's Report. There was nothing new.

Motion by Schreiber, second by Senior-Dauer, to accept Treasurer's Report as submitted.

Unanimously Approved.

4. Librarian's Report

Director Stephanie Romano reported on the following –

- Did some rearranging upstairs to create more space for seating and reading and shelves in the craft area.
- Money has been requested from the Gwen Orton Jones Trust for chairs upstairs.
- Waiting for quote from Johnson Flooring for upstairs carpeting.
- Studio Ten quoted \$2000 for a new website. It was noted John Williams doesn't do websites. Peter and Jan Good will also be submitting something in September.
- Story Time today went well, had 8 participants.
- Getting together with Trish tomorrow night to plan for the fall.
- It was noted the cost for the portable air conditioner/dehumidifier for downstairs will come out of the Gwen Orton Jones Trust.

5. State Grant Discussion

Not applying for anything right now.

6. Children's Librarian Search

Director Romano noted she interviewed 4 applicants for this position. The others who applied really didn't have any experience. The position was offered to 2, but they declined. One had been offered another job and the other was offered a raise. The job has been reposted.

7. Long Range Plan

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Peggy Carter-Ward had emailed her thoughts on the Long Range Plan. Senior-Dauer noted she agreed with most of the Plan. A lot of it is already being done. She liked the idea of more hours and staffing, but need more money from the Town. There was discussion regarding servicing to the homebound. Terry Schreiber noted we are currently working on the library website and Facebook.

8. Chester Fair Book Sale

Sandy Senior-Dauer noted there will be another Chester Fair Book Sale this year. Books will be brought up to the Fair on Friday and sold over the weekend. They are looking for people to assist with the sale.

9. Capital Projects – no discussion.

10. November Elections

There was a brief discussion regarding turnover of Board members. There will be 3 new members in November.

11. New Business

Chairman Tovey noted he saw in last month's Meeting Minutes there had been discussion regarding CD's. It was decided to hold off on this discussion until Treasurer Carter-Ward returns at the next meeting.

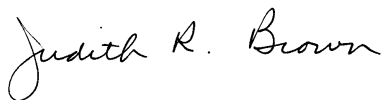
There was a brief discussion regarding the previous plans John Schroeder had submitted for the Library. Chairman Tovey noted he spoke with the State Building Official regarding some concerns relative to ADA requirements. The plan were briefly reviewed. Senior-Dauer noted she talked to John Schroeder who indicated he was still interested if there was money available.

10. Audience of Citizens – no audience was present.

12. Adjournment

Motion by Senior-Dauer, second by Schreiber, to adjourn at 7:40 PM. Unanimously Approved.

Respectfully submitted,



Judith R. Brown, Recording Secretary