

Workplace Health and Safety Meeting Minutes

September 9th, 2019 Chester Town Hall

- I. **Call to Order:** The meeting was called to order at 9:37am. Attendees: Jenny Watrous, Stephanie Romano, Craig Lee, Elizabeth Netsch, James Grzybowski. Introductions were made.
- II. **Previous Minutes:** The minutes of March 18th, 2019 were reviewed. Stephanie Romano moved to accept as presented and Jenny Watrous seconded. The minutes were accepted.
- III. **Business: Health and Safety Program Ideas** – Elizabeth Netsch expressed interest in having ALICE (active live shooter training) for her Park & Rec employees. James said that he is a certified in training as well as Matt Ward – Chester Resident Trooper. They will plan a training session in the spring.
- IV. **Department Reports**
 - A. **Chester Hose Company:** 2 staff injuries reported – arm injury and dehydration.
 - B. **Chester Elementary School:** James reported that they will begin ALICE training at CES this year.
 - C. **Chester Public Library:** There is a new railing on the stairs leading out to the back of the Library.
 - D. **Park and Recreation:** Park & Rec will offer CPR and First Aid on October 2nd and 4th. There is now a full time AED machine in the Town Hall.
 - E. **Police Services:** No report
 - F. **Public Works:** No Report
 - G. **Town Hall:** There will be a flu clinic open to the public and Town Employees in October. Waiting for confirmation from CRAHD for a date.
- V. **Audience of Citizens** – None.
- VI. **Other Business**
- VII. **Next Meeting:** Monday December 9, 2019
- VIII. **Meeting was adjourned at 9:57 am.**

Respectfully submitted, Jenny Watrous