

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF CHESTER, CONNECTICUT
BOARD OF SELECTMEN
SPECIAL MEETING
Wednesday, October 10, 2019
Chester Town Hall

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 3:30 p.m. In attendance included: First Selectwoman Gister, Selectwoman Janecek, and Selectman Grzybowski and John Schroder, member of Main Street Committee.

SPECIAL APPROPRIATIONS REQUESTS FROM BOF

As previously reported, the Town realized a greater than anticipated end of year surplus. Items to be considered for funding include:

- Tree Work – To date, approximately \$50,000 has been expended on trees. The budgeted funds for FY 19/20 are anticipated to be depleted before the end of the year. The BOS discussed requesting \$40,000 in additional funds for tree work. Recent power outages in Chester were briefly discussed.
- Brownfields - Skyview property - approximately \$28,000 for Phase I and Phase II – Note that Phase II costs are dependent upon the results of the Phase I.
- Meetinghouse Floor – no “firm” cost estimates available at this time (approximately \$40,000 in additional funds necessary). Currently \$60,000 available for the project.

Charlene Janecek made a motion to request \$108,000 out of surplus from the BOF to include an additional \$40,000 for tree work, \$40,000 for the Meeting House floor and \$28,000 for the Phase I and Phase II Environmental Study at the Skyview Property. James Grzybowski seconded the motion. The motion passed unanimously.

MAIN STREET PROJECT CAPITAL FUNDING

Lauren reported that it is necessary to release funds in the amount of \$49,500.00 for the Main Street Project that are outside of LOTCIP. These funds are budgeted and are in the Main Street Capital account. Projects include easements/legal fees, additional engineering, construction management relative to “walls”, test pits, easement map, SHIPPO, Jacobson’s participation at additional meetings as requested by Main Street Committee, and the bidding process.

The BOS discussed options for the support of downtown “stakeholders” during the Main Street project; i.e. marketing, signage, events, etc. There is a group meeting weekly to address the concerns of the “stakeholders”. Their input will be considered for inclusion in the project’s contract.

Charlene Janecek made a motion to request that the BOF release \$64,500.00 from the Main Street Capital Account (\$49,500 for costs not paid via LOTCIP {costs presented from Jacobson, items 1 through 12, see attached} and \$15,000 to promote the town center during the Main Street Project. James Grzybowski seconded the motion. The motion passed unanimously.

Note that STEAP Grants are no longer available.

APPROVAL OF FINAL MAP FOR MAIN STREET PROJECT

Lauren reported that the BOS, at this time, must approve final easement maps relative to the Main Street project. The final design drawings should be finalized by the end of October. The drainage and lighting easements must be complete before the documents are submitted to COG and DOT. Final maps must be recorded before easements are signed. The lighting map incorporates changes that were made for moving lights and adding a light. Maps (lighting and drainage) were available and the BOS reviewed same.

Lauren Gister made a motion to approve the Temporary Rights Easement and Lighting Map to accommodate the finalization of the easements necessary for the Main Street Project. Charlene Janecek seconded the motion. The motion passed unanimously.

Lauren will contact property owners as soon as possible to facilitate the signing of the appropriate paperwork.

Lauren reported on the timeline for submittal of the plans including: The BOS will vote on final plans at their 10/23 BOS meeting. Rob Haramut and Sam Gold at RiverCOG will then review the plans and forward same to DOT.

ADJOURNMENT

Charlene Janecek made a motion to adjourn the meeting. Jamie Grzybowski seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk