

TOWN OF CHESTER, CONNECTICUT
CHESTER TOWN HALL
203 MIDDLESEX AVENUE
CHESTER, CT 06412

Citation Review Board

Minutes of Meeting of October 14, 2019

1. Call to Order

The meeting, held in the Town Office Building, was called to order at 7:04 P.M. Present were Kathy Merola, Bettie Perreault, Rick Schreiber and Whitey Wilson.

2. Request to Review Citations

Jessica Nickerson, 19 Honey Hill Road, East Haddam, CT – Citation #A758.

Citation #A758 was on the agenda for the September 9, 2018 meeting of the Citation Review Board. Ms. Nickerson subsequently advised, through the Office of Selectmen, that she had not received any notification. She advised that the address to which correspondence had been sent was incorrect and that she now resides on Stonehill Drive, Killingworth, CT. A third certified mailing was sent to the Killingworth address. As of this date, no Post Office receipt has been returned to the Town of Chester. It should be noted that the Citation reports the address as shown above, which would appear to indicate that DMV records have not been updated with a change of address.

There was again no one present in connection with the above-referenced Citation. As a courtesy to Ms. Nickerson, Board members proceeded with other items on the agenda before pausing the meeting at 7:21 P.M. in the event anyone arrived late to address the request for review. The meeting remained paused until resuming at 7:32 P.M.

3. Guests

There were none present.

4. Review of and Decision on Citation Review Request

Note was made of the fact that three separate Certified Mailings had been sent to Ms. Nickerson, as well as a phone call in which a different address was provided and used for notification of this meeting. No receipt has been returned from any of the three notifications. With the non-appearance of the individual requesting the review, and in the absence of any additional information in connection with Citation #A756, the decision rendered at this Board's meeting on September 9, 2019 remains unchanged:

“On motion by Rick Schreiber, seconded by Kathy Merola, Citation #A756 remains in force with all fines, fees and penalties due and payable. The motion passed unanimously.”

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4. Approval of Minutes – September 9, 2019

On motion by Rick Schreiber, seconded by Whitey Wilson, the minutes of September 9, 2019 as filed were approved.

5. Old Business – Review of Citation Review process following adoption of new Ordinance.

Review of the Ordinance concerning hearing procedures for citations was discussed, with note that the fines shown on Citation forms range from \$20 to \$75, amounts which are significantly less than the fine associated for a similar infraction if it were cited as a State offense. Those requesting a review are notified through the Selectmen's Office of the date, time and location of Citation Review Board meeting by USPS Certified Mail, Return Receipt Requested. Based on past Board experiences and recurring discussions,

On motion by Rich Schreiber, seconded by Kathy Merola, the Board voted unanimously to initiate the practice of assessing a penalty equal to the fine for the violation cited.

Verbal request was made through the Selectmen's Office earlier in October seeking to request a review of a Citation issued September 4, 2019. The Citation form states, "Within ten (10) days of issuance, the violation fine must be paid **or a dispute letter must be received by the Town of Chester.**" Based on this requirement, it was the consensus of the Board that the request should not be granted as it would set a precedent contrary to the intent of the regulatory process.

6. New Business

Nothing was brought forward.

7. Adjournment

There being no further business to conduct,

On motion by Rick Schreiber, seconded by Whitey Wilson, the meeting adjourned at 7:32 P.M.

Respectfully submitted,

Bettie Perreault

Acting as Secretary