

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF CHESTER, CONNECTICUT  
BOARD OF SELECTMEN  
SPECIAL MEETING  
Wednesday, December 04, 2019  
Chester Town Hall  
Community Room

CALL TO ORDER

First Selectwoman Gister called the meeting to order at 6:30 p.m. In attendance included: First Selectwoman Gister, Selectwoman Janecek, and Selectman Englert.

AUDIENCE OF CITIZENS – None.

APPOINTMENTS TO BOARDS AND COMMISSIONS – None.

2020 BOARD OF SELECTMEN SCHEDULE

Lauren distributed a draft 2020 BOS Regular Meeting schedule. The proposed schedule calls for a Regular BOS meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday evening beginning at 7 pm in the Community Room of the Chester Town Hall.

Due to November holidays, one Regular BOS meeting is scheduled on November 18, 2020 @ 7:00 p.m.

There will be a Regular BOS meeting on December 23, 2020.

Charlene Janecek made a motion to accept the 2020 Regular BOS meeting schedule as presented and discussed. Tom Englert seconded the motion. The motion passed unanimously.

CORRECTIONS TO APPOINTMENT DATE TO BOARDS AND COMMISSIONS

At the 11/13/10 BOS meeting, several individuals were appointed/re-appointed to Boards/Commissions; however, the information relative to the terms of said appointments was incorrect.

Tom Englert made a motion to amend (term expirations) the terms of the following appointments as follows:

Board of Fire Commissioners – Robert Bandzes, 4-year term expiring 11/23/23  
Board of Fire Commissioners – Richard Schreiber, 4-year term expiring 11/23/23

Citation Board – Elizabeth Perreault, 2-year term expiring 11/16/23  
Citation Board – Whitelaw Wilson, 2-year term expiring 11/16/23  
Citation Board – Richard Schreiber, 2-year term expiring 11/16/23  
Citation Board – Kathryn Merola, 2-year term expiring 11/16/23

Town Attorney – John Bennet, 2-year term, expiring 11/16/21

Town Engineer – Nathan L. Jacobson & Assoc., 2-year term, expiring 11/16/21

Retirement Board – Van Standke, 3-year term, expiring 12/16/22

Tri Town Youth – Jan Taigen, 2-year term, expiring 11/16/21

Charlene Janecek seconded the motion. The motion passed unanimously.

#### DAM ISSUES

Lauren reported that the privately-owned dam behind the Historic Society (Jennings Factory) is in need of repair. Due to stringent regulations, including inspections and emergency plans, regarding privately owned dams, it has become expensive and onerous to maintain the dam. DEEP has issued a violation on the dam. If the dam is not properly maintained, it could pose a hazard to the health and safety of Chester. The owner is considering options including the removal of the dam.

Lauren provided a brief update on various dams (approximately 33) throughout the town; most of which are privately owned.

A master file for dam inspections is currently being developed in the Selectwoman's office. This file will also include information on legislature on dams.

Members of the Historic Society may wish to provide additional information to the BOS at a future meeting.

#### INVASIVE SPECIES MANAGEMENT

This evening, The Cedar Lake Watershed Commission is hosting a program on aquatic invasive species and the advances in treatment and management of same. In past years, the Town has funded hydro raking of Cedar Lake.

Lauren updated the board on land based invasive species throughout Town, particularly Japanese Knot Weed, on town owned property, Land Trust and private property. Lauren recommended that the BOS appoint an Ad Hoc Committee charged with brainstorming potential solutions to the problem, and the development of educational programs for town residents. Committee members would include appropriate stakeholders including members of the Conservation Commission, Land Trust, Cedar Lake Commission, Master Gardeners and residents.

#### SELECTMAN'S REPORT

Charlene reported on the presentation on Affordable Housing at the CCM Convention. She expressed interest in developing a committee to consider additional options for affordable housing in Chester.

Lauren recommended that the BOS develop a prioritized list of goals for the upcoming year to include: affordable housing, invasive plants.

Lauren will meet on Thursday, 12/5 with Jacobson to discuss results of structural engineering relative to the private property owners and the "void" areas of the Main Street Project. The RFQ for a Construction Inspector on the project is due 12/20/19.

In an effort to respond in a timely manner, Lauren is actively pursuing the DOT's response to the Main Street Project.

APPROVAL OF MINUTES

Charlene Janecek made a motion to approve the minutes of the November 13, 2019 BOS meeting. Lauren Gister seconded the motion. The motion passed with Tom Englert abstaining from the vote.

Tom Englert made a motion to approve the minutes of the November 25, 2019 BOS meeting as corrected. Charlene Janecek seconded the motion. The motion passed unanimously.

Note: page one – proper spelling – “Janecek”.

ADJOURNMENT

Charlene Janecek made a motion to adjourn the meeting at 7:11 p.m. Tom Englert seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski  
Clerk