CALL TO ORDER
Chairman Ward called the meeting to order at 7:00 p.m. In attendance included: Chairman Ward, Mark Riggio, Ian Mc Lachlan, Ed Meehan, and Sam Chorches.

APPROVAL OF MEETING MINUTES
Ian Mc Lachlan made a motion to approve the minutes from the 11/19/19 WPCA meeting as amended. Ed Meehan seconded the motion. The motion passed unanimously.

Note: Ed Meehan should be noted as in attendance at the meeting; also, proper spelling “McLachlan”.

AUDIENCE OF CITIZENS – None.

OLD BUSINESS
Update – Chesterfields Apple-Rehab Health Care Center Violation Penalty
Ed Ward reported that on 11/21/19 Chesterfields sent a check for their fine amount; however, the Tax Collector applied it to “usage” fees (that were still owed). Chesterfields then forwarded another check for the fine amount. This check will be applied to the fine. A site visit is still necessary to insure Chesterfields has permanently sealed off their illegal connection (groundwater sump pump).

An additional check has been received from Simons in the amount of $500.

River Tavern cleans their equipment daily and continues to work on their equipment.

NEW BUSINESS
WPCA Draft 2020 Objectives

Update EDU List – WPCA will work with Pete Lewis, Deep River to update EDU list. Ed Ward has discussed the status of the 4 Water Street with the Town Attorney. Attorney Bennet is currently reviewing the agreement.

Add New Customers to Sewer System and Improve User Relationship – Data collected via the update of the EDU list will be used to identify potential opportunities for additional customers. Additional users to the system will decrease costs to all users. The WPCA discussed the possibility of some type of an incentive to attract additional users to the system. WPCA has always had an “open door” policy and will continue to do so in the future. The WPCA will attempt to attend appropriate meetings and be a “presence” in the Town.

Aaron Manor’s status relative to the sewer system was discussed. Aaron Manor is working with the appropriate Land Use Boards and if permitted, wish to pursue an on-site system. Recent regulatory
changes require them to work with DPH and not DEEP. In the past, they had been interested in hooking up to the sewer system but have since backed away from that plan. Aaron Manor would have been responsible for costs associated with an upgrade to the pump system to accommodate their flows (had they joined the system).

**Refine Budget Structure** — Deep River will be contacted relative to the status of maintenance and inspection of equipment. Deep River will be asked to provide a quote to paint the control panel at the pump station.

**Restructure Fats, Oil and Grease (FOG) Enforcement Component** — A copy of the Connecticut River Area Health District (CRAHD) FOG Survey form was included in the WPCA packet. The form is being reviewed by both the Chester WPCA and the Deep River WPCA. Any comments on the form should be forwarded to Chairman Ward. Costs for inspections (Jacobson) will decrease as the CRAHD takes over the responsibility for FOG inspections and enforcement.

**Main Street Project** - Jacobson has been updating drawings and verifying lateral locations, etc. to ensure that the contractor does not hit any sewer lines. WPCA will have a presence during the project.

**Elect Chairman and Vice Chairman for 2020**
Ed Meehan made a motion to elect Ed Ward as Chairman of the WPCA for 2020. Sam Chorches seconded the motion. The motion passed unanimously.

Ian McLachan made a motion to elect Sam Chorches as Vice Chairman of the WPCA for 2020. Ed Meehan seconded the motion. The motion passed unanimously.

Ed Meehan and Sam Chorches expressed interest in working with Ed Ward on the budget.

Lauren Gister will be approached to discuss Aaron Manor and the potential of them hooking into the system.

WPCA members agreed that regular WPCA meeting will be held on the 3rd Tuesday of each month at 7 p.m. in the Town Hall.

**ADJOURNMENT**
Ed Meehan made a motion to adjourn the meeting at 7:45 p.m. Sam Chorches seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk